



**THE ANGLICAN SYNOD OF THE DIOCESE OF BRITISH COLUMBIA
DIOCESAN COUNCIL**

Minutes of the meeting of Sept 26, 2024 – St Peter’s, Quamichan

EX-OFFICIO

Bishop	The Right Reverend Anna Greenwood-Lee
Chancellor	Isabel Weeks
Dean	The Very Reverend Jonathan Thomas
Registrar	Michael Wolff
Lay Secretary	Susan Rand R
Clerical Secretary	The Reverend Paul Schumacher
Treasurer	Joel Hefty

ELECTED REGIONAL REPRESENTATIVES

The Rev. Trish Vollman-Stock	Laura Dey
The Rev. Marion Edmondson R	Canon Ian Alexander
The Rev. Juli Mallett R	Helen Love
The Rev. Heather Robinson	Elizabeth Murphy R

APPOINTED

The Hon. Timothy Ray
The Ven. Craig Hiebert **R**

STAFF

Brendon Neilson - Executive Director
The Venerable Eric Partridge - Executive Officer **R**

GUESTS (with voice, no vote)

The Rev. Canon Jenny Repogle

RENEWED **H E A R T S** RENEWED **S P I R I T S** RENEWED **P E O P L E**

Welcome

Bishop Anna Greenwood-Lee opened the meeting at 10:00 AM and welcomed the members of Diocesan Council with an opening prayer. Brendon Neilson led us in an opening exercise about what we have achieved in this incarnation of Diocesan Council.

#1 Agenda for this diocesan council meeting:

Bishop Anna indicated that the agenda remains as presented (Appendix 1)

#2 Regrets for Absence - The clerical secretary noted the regrets for absence from this meeting. There were six voting members absent. The clerical secretary declared that there was a quorum present, with 10 voting members in attendance from a total of sixteen having a vote on council.

#3 Consent agenda approval (Appendix 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9, 2.10, 2.11, 2.12, 2.13)

1. The minutes of the Diocesan Council meeting, June 13, 2024 (Appendix 2.1), be approved as circulated (appendices attached to the June minutes).
2. Educational Trust Board June 11 minutes (Appendix 2.2)
3. Finance Committee June 26 minutes (Appendix 2.3)
4. Operations Committee June 26 minutes (Appendix 2.4)
5. Diocesan Council July 17 e-vote (Appendix 2.5)
6. Diocesan Council July 29 e-vote (Appendix 2.6)
7. Operations Committee July 24 minutes (Appendix 2.7)
8. Finance Committee July 31 minutes (Appendix 2.8)
9. Operations Committee Aug 15 e-vote (Appendix 2.9)
10. Educational Trust Board Sept 10 minutes (Appendix 2.10)
11. Finance Committee Sept 11 minutes (Appendix 2.11)
12. Diocesan Council Sept 17 e-vote (Appendix 2.12)
13. Diocesan Council Sept 18 e-vote (Appendix 2.13)

MOVED BY: Laura Dey

SECONDED BY: Helen Love

That the consent agenda be approved.

THE MOTION WAS CARRIED

#4 Finance Update (Appendix 3.1)

Joel Hefty joined on zoom from Ghana to go over the year end financial statements. Bishop Anna would like better transparency in the statements and Joel told council that there would be 'Treasurer's Notes' accompanying the Financial Statements which will share more details than the statements alone. Kent Fullerton of Grant Thornton Limited also joined online and recommended quarterly reviews to maximize clarity.

Work on restructuring the Consolidated Trust Funds continues. The Diocesan office has hired the firm of Baker Tilley to provide operational guidance and assist in the search for a new Finance Officer with the departure of Gillian Astbury-Heinke in July.

MOVED BY: Laura Dey

SECONDED BY: Isabel Weeks

That the financial statements be approved as presented.

THE MOTION WAS CARRIED

Break 11:15

Re-convene 11:30

#5 St Dunstan's RFP (Appendix 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7)

A period of discussion followed.

- KANG purchase proposal (Appendix 4.1)
- RFP results memo (Appendix 4.2)
- Property history (Appendix 4.3)
- VIIF Letter of Intent (Appendix 4.4)
- VIIF Property Plan Use (Appendix 4.5)
- Appraisal Sept 2023 (Appendix 4.6)
- Appraisal April 2024 (Appendix 4.7)
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The Rev. Heather Robinson recused herself from the following motions.

MOVED BY: Isabel Weeks

SECONDED BY: Helen Love

That Diocesan Council ask Kang for a 60-day extension as we are negotiating with another party.

THE MOTION WAS CARRIED

MOVED BY: Ian Alexander

SECONDED BY: Trish Vollman-Stock

That Diocesan Council express interest in the VIIF offer and authorize staff and the asset management committee to open discussions with them to expand on their offer, and report back at the end of October.

THE MOTION WAS CARRIED

Lunch Break 12:20

Re-convene 1:00

#6 Anglican Foundation Diocesan Representative – Marjorie Aitken

MOVED BY: Isabel Weeks

SECONDED BY: Helen Love

That Diocesan Council appoint Marjorie Aitken as Diocese of Islands and Inlets representative to the Anglican Foundation of Canada for the term required.

THE MOTION WAS CARRIED

#7 HR Working Group Update

Isabel spoke about the new clergy compensation plan and parental leave top-up, and the need for updates on the transportation allowance/reimbursement, and the respectful conduct policy.

MOVED BY: Isabel Weeks

SECONDED BY: Ian Alexander

That Diocesan Council approve the recommendation of the Finance Committee of a cost of living allowance increase of 2.8% for 2025 for synod staff and clergy, and that this amount be recommended to parishes as an appropriate increase for their staff.

THE MOTION WAS CARRIED

#8 Property Updates (Appendix 5.1, 5.2, 5.3)

Brendon Neilson gave a short update on all the current property projects.

- St John the Baptist, Duncan
- Fanny Bay
- Cowichan Station
- Bethlehem Investor's Group
- Building for the Future
- Metchosin
- St Peter, Quamichan (Appendix 5.1, 5.2, 5.3)

MOVED BY: Laura Dey

SECONDED BY: Helen Love

That Diocesan Council approve the cell phone tower on the St Peter's Quamichan site.

THE MOTION WAS CARRIED

#9 Synod 2024

Bishop Anna reminded council that our next meeting would be of both outgoing and incoming members.

Next Diocesan Council meeting – November 28, 2024 - In-person meeting at St Paul's Nanaimo

Closing

The Bishop thanked everyone in attendance for their commitment to the life of the Diocese.

The Bishop closed with the doxology at 2:10 pm.

Next Scheduled Diocesan Council meeting
Thursday, November 28, 2024, at 10:00 am, In-person meeting at St Paul, Nanaimo