

Ratified Motions of Diocesan Council May 2023 to present

June 2023

- The minutes of the Diocesan Council meeting held on April 13, 2023, be approved as circulated (appendices available in April 2023 Dropbox).
- That the consent agenda be approved.
- That diocesan council approve the creation of a diocesan policy manual and begin to populate this manual with the necessary policies for the business of the diocese as is appropriate.
- That regulation 3.07 be amended by deleting subsections b., c., e., f., g., and h. in their entirety and moving those subsections to the newly created diocesan policy manual.
- That subsection a. of regulation 3.07 be amended by deleting subsection a. in its entirety and replacing it with the following:
 - a. The canons committee
 - 1) Membership shall consist of the chancellor and up to five (5) members of Diocese of Islands and Inlets (the Diocese of British Columbia) appointed by the chancellor, who need not be members of the Synod.
 - 2) The committee shall have the power to nominate additional members whose election must be confirmed at the next meeting of diocesan council.
 - 3) That the following be elected to membership:
 - The Management committee: in addition to ex-officio members, the following members
 - Timothy Ray
 - Elizabeth Murphy
 - The Canons committee: in addition to the Chancellor; the following members, and to hold regular meetings beginning in June of 2023, and to provide diocesan council with regular reports and updates, and to seek guidance and approval from diocesan council as work progresses.
 - Eric Partridge

- Brian Rendell
- Bob Gill
- Timothy Ray
- The Finance committee: in addition to ex-officio members, the following members
 - Steve Konig
 - Ian Alexander
 - John Steele
 - Marion Edmundson

September 2023

- That the consent agenda be approved.
- That Diocesan Council approve proceeding with a Memorandum of Understanding (MOU) between the Diocese and the Developer in discussions for development at St Matthias precinct.
- Action Item for MOU – The diocesan web page be updated to indicate that Diocesan council has approved entering into the MOU with a developer and that the site at St. Matthias has not been sold, nor the parish closed. As discussions continue under the MOU, Diocesan council will be kept informed, as will the congregation at St. Matthias.
- That Canons committee take action to replace every reference to “he” and/or “she” found in all canons, regulations, and polices with the pronoun “they”.
- That Regulation 3.04 of Canon 3 be amended by replacing the term “management committee” with “operations committee” everywhere it appears in that regulation.
- That the 2022 Financial Statements be approved by Diocesan Council.
- That Diocesan Council supports the recommendation that a depreciation study program be started in 2024 with the understanding that the program will be prioritized based on risk, with input from the diocesan Properties Advisor. And that it may take a number of years to complete.
- That Diocesan council approves the addition of a Budget line item, Relief Grants for parishes with unexpected property expenses, beginning with 2023 Budget with \$0 budget allocation. Diocesan council will move to establish terms of reference for such relief grants for unexpected expenses realized in future budget years.

November 2023

- That the consent agenda be approved.
- That the Finance Committee recommends that Diocesan Council recommends to all parishes that they provide a 2024 cost of living increase of 3.0% to lay staff.

- That the Finance Committee recommends to Diocesan Council a 2024 cost of living increase of 3.0% to clergy.
- That the Finance Committee recommends to Diocesan Council a 2024 cost of living increase of 3.0% to diocesan staff.
- The Finance Committee recommends to Diocesan Council that the following grants be approved:
 - Parish of St. Peter and St. Paul - \$6,000
 - Christ Church Cathedral, Victoria - \$90,000
 - St. Columba, Port Hardy and St. John, Port Alice - \$16,000
 - St. John Gualbert, Port McNeill - \$11,730
 - The Abbey Church - \$10,000
- The Finance Committee recommends to Diocesan Council that the following grants be declined and that the Bishop initiates conversations with each parish about how to support them going forward.
 - Trinity Anglican + Lutheran Church - \$10,000
 - St. Margaret of Scotland, Gabriola Island - \$15,000
 - St. Mary Magdalene, Mayne Island - \$20,000
 - St. Anne & St. Edmund - \$45,000
- The Finance Committee recommends to Diocesan Council that a \$50,000 contingency be added to the parish grants line of the 2024 budget to be used for supporting any parish in the diocese, as directed by the Bishop.
- That Regulation 3.07 be deleted in its entirety and that the following be inserted in its place:

Regulation 3.07 Committees Diocesan Council at its first regular meeting shall elect the following standing committees:

1. The canons committee

a. The membership of which shall be determined in consultation with the chancellor, and may consist of:

i. The chancellor

ii. The vice chancellor

iii. The finance officer

iv. The executive officer

v. Up to two additional members who need not be members of diocesan council

b. The committee shall have the power to nominate additional members whose election must be confirmed at the next meeting of the diocesan council.

2. The finance committee as set out in Canon 4.

3. The operations committee as set out in regulation 3.04. 4. The asset management committee as set out in Regulation 3.08

4. The asset management committee as set out in Regulation 3.08.

- That Appendix H of the canons be deleted and that policy for compensation for Sunday Supply be moved to the policy manual.
- That recommended compensation for clergy offering Sunday Supply be set as follows:

For preaching and officiating at one Sunday service: \$350.00 per Sunday

For preaching and officiating at 2 Sunday services: \$400.00 per Sunday

For preaching and officiating at 3 Sunday services: \$450.00 per Sunday

In addition, the parish will pay travel expenses at the usual diocesan travel scale.

This supply compensation scale is appropriate when a parish engages a clergy person for supply for licensed clergy. Beyond six weeks in any given calendar year, it would be appropriate for the wardens of the parish to discuss with the bishop alternate ministry solutions. These changes take effect January 1st, 2024.

- That everywhere in the canons and regulations that the term “executive secretary” is found (except as it is found in Regulation 3.06 a and b), that term be deleted and in its place be inserted the term “executive officer”.
- That Regulation 3.06 be amended by deleting it in its entirety and inserting in its place the following:
Regulation 3.06 The diocesan executive officer serves in the Diocese by supporting and implementing the ministry and mission of both the bishop and the Synod, and any commissions and committees established by them. Without infringing on the rights and duties of the bishop, licensed clergy, parish leadership, and officers of the Synod, the diocesan executive officer:
 - a. Is responsible for overseeing the implementation of requests from the bishop, and acts as executive secretary to the bishop; and
 - b. Is responsible for overseeing the implementation of the decisions of Synod and diocesan council, and acts as executive secretary of Synod, with responsibility for ensuring that a record of proceedings is made at Synod and diocesan council.
- Amend Article X- so that the clerical and lay secretaries shall give notice to delegates of synod of an upcoming synod.
- Amend Canon 1.4.1 a- That the clerical and lay secretaries send the certificate of vacancy to the metropolitan. Synod elects the clerical and lay secretaries and their responsibilities (other than giving notice of a vacancy in the See and giving notice of an upcoming synod) are determined by DC. Two elected officers should be enough to give this notice to the metropolitan.
- Amend Canon 2.3 e- so that the one receiving the records and books is the executive officer if there is no successor registrar in place. As DC can assign duties to the executive officer, and that person is an officer of synod, this seems sufficient to take care and control of diocesan documents if a new registrar is not able to do so.

As Article X requires two synods to amend, the provisions of that article remain in place for another year past next synod (Nov, 2024- whenever the following synod is held). This would not conflict with the amendments of canons proposed above.

- It is recommended that the clergy salary for pension purposes be equal to the new combined amount (i.e. the salary), plus 10%.
- That Diocesan Council approves the Sale of 418 Ships Point Rd (Fanny Bay).

Note – the intention is that the majority of the funds generated be dedicated to the property redevelopment fund.

- That Diocesan Council approves the recommendation of AMT to approve \$281,500 from the property redevelopment fund be used as the diocesan contribution to Phase 3 of BFTF, and that the amount be repaid when a future development is generating revenue.
- That Diocesan Council approve St. Peter and Paul Esquimalt enter into an MOU with MFRC to explore a partnership and revitalization of the Memorial Hall.
- That Diocesan Council withdraws the promise to lease from Metchosin Preschool Society.

January 2024

- That the consent agenda be approved.
- That the Diocesan Budget for 2024 be approved by Diocesan Council.
- That the updated Investment Policy be approved by Diocesan Council.
- That when insurance renewals are provided to parishes that they be given information about the amount of their premium that is earthquake insurance and what the earthquake deductible will be. Parishes who believe that earthquake insurance is not a wise investment are advised to approach the operations committee for a discussion about possibly letting this insurance go and what alternate arrangements, such as putting this money aside as a form of self-insurance, might be advisable. Operations committee is required by diocesan council to make decisions about parish earthquake insurance on a case by case basis.
- That the Diocese of British Columbia accept two Green Municipal Fund Grants for \$125,000 each for further development work at St Peter's and St Dunstan's.
- That Regulation 3.04b reads

1. There shall be an operations committee, composed of the following:

- The bishop, who shall be the chair
- The dean
- The chancellor
- The vice chancellor
- Up to four voting members of diocesan council, appointed by the council on the recommendation of the bishop
- The executive officer (non-voting)
- The finance officer (non-voting)

2. Diocesan council appoints one further member of diocesan council to the operations committee, upon the recommendation of the bishop, namely Helen Love.

April 2024

- That the consent agenda be approved.
- That diocesan council authorizes a two year trial clerical position to help support parishes in transition and lay-led parishes with funding for the 2024 budget year coming from the Diocesan Mission Fund or the Vision Fund. The effectiveness of this position will be evaluated as we go forward and at the end of the two year term.
- That, on the recommendation of the Asset Management Team, Diocesan Council enter into a contract (\$4,200/month = \$50,000/year) with Wiser Consulting Group, to be paid for through the Property Development Fund, and that these funds be reimbursed to the Property development Fund if and when grant funding is received.
- That Diocesan Council accept the offer of \$485,000 received from the Comox Valley Regional District for the sale of the Fanny Bay property at 418 Ships Point Road, owned by the Diocese of British Columbia.

June 2024

- That the consent agenda be approved.
- That the transportation loan fund program be closed to new applicants
- That the transportation loan fund be referred to the finance committee to consider proposing a program that could offer a credit facility to newcomers to Canada who are employees of the synod.
- That the current regulation for the transportation loan fund be rescinded.
- That this council approve the motions to be included in the convening circular for diocesan synod on November 1-2, 2024.
- That the new Clergy Compensation scale be presented to diocesan synod November 1-2, 2024.
- That diocesan council appoint Helen Love to the Asset Management Committee.
- That diocesan council support an application to the Anglican Foundation for a category C grant on behalf of Christ Church, Alert Bay.
- That diocesan council permit St Andrew's, Sidney to withdraw from their rectory trust the amount of \$15,606.66 plus GST to repair their roof.
- That the signing authorities for all bank accounts be the Bishop, Executive Officer, Executive Director, Dean, Treasurer and Chancellor, and that all others be removed as signers.