



C.H.G. Mann Scholarship

(Ordination Candidates only)

The C.H.G. Mann Scholarship was established to support ordination candidates, as identified and acknowledged by the bishop's office, in their theological studies.

Before completing the application, the applicant should discuss study plans with the bishop and obtain the bishop's signature. Please note that the signature of the bishop signifies only that the applicant and the bishop have discussed the proposal for study. It does not guarantee the approval of the Educational Trusts Board for funding, nor does the completion of any course of study guarantee ordination.

The maximum amount granted from the Scholarship is \$7,800; ETB may approve grants for less.

Applicants should complete the application form (page 3) and complete the application requirements (reverse side). **Applications that are not complete will not be considered.** Applications may be submitted in hardcopy or via a pdf. attachment by email.

Funding may be provided for course fees, travel, accommodation, meals, learning materials, and other specified expenses.

Applicants should bear in mind that there is competition for grants and limited annual funds available. Applicants are urged to explore all additional avenues for funding.

In general, preference will be given to applicants who have not recently been the beneficiaries of a diocesan learning grant.

Applicants are encouraged to apply for funding before their coursework has commenced; applications for coursework that has already started will be considered on a case-by-case basis.

Income tax regulations require that grantees who are not diocesan employees may need to be issued a T4A at the end of the year. Some tuition fees and costs may be tax deductible. Advice from the income tax office or an accountant may be needed.

Please read the provisions of the diocesan Educational Trusts Board Grants Policy that apply to the Scholarship, including ongoing employment in the diocese and/or repayment. Accepting a grant if offered represents agreement with the provisions.

All applications should be sent by email to etb@bc.anglican.ca or by mail to:

**The Educational Trusts Board
c/o Anglican Diocese of BC
900 Vancouver Street
Victoria, BC V8V 3V7**

Application Requirements

Please provide the following information to assist the Educational Trusts Board in its decision:

- ☐ Mann Scholarships are restricted to individuals whom the diocese has identified as being on a path to ordination. Please describe how the proposed course of study will assist you in this journey.
- ☐ A letter or offer of acceptance by a theological college.
- ☐ A curriculum vitae in which you list:
 - all post-secondary education, including dates of attendance;
 - all post-secondary employment, including service in the diocese.
- ☐ A detailed budget (see page 4) showing the total costs of attendance, information on other sources of support, and the amount sought from the Mann Scholarship.
- ☐ The bishop's signature on the completed application. Please note that the signature of the bishop signifies only that the applicant and the bishop have discussed the proposal for study. It does not guarantee the approval of the Educational Trusts Board for funding, nor does the completion of any course of study guarantee ordination.

Deadline dates for receipt of applications is the 15th of the month **prior** to the meeting date.
Please see below for dates:

<u>Deadline Date</u>	<u>Meeting Month</u>
January 15	February
April 15	May
May 15	June
August 15	September
October 15	November



Application Form for C.H.G. Mann Scholarship

First Application: ☐ Renewal: ☐ (check one)

Name: _____ Parish: _____

Address: _____

Primary Phone: _____ Email: _____

Degree or program contemplated: _____

Length of time for which Scholarship sought: _____

Institution: _____

Amount requested: \$ _____ CAD

Signature of Applicant: _____

Date: ____ / ____ / ____
 day mon yr

Bishop's Signature: _____

Date: ____ / ____ / ____
 day mon yr

Please note that the signature of the bishop signifies only that the applicant and the bishop have discussed the proposal for study. It does not guarantee the approval of the Educational Trusts Board for funding, nor does the completion of any course of study guarantee ordination

**Please attach all documents listed on "Application Requirements."
Incomplete applications will not be considered.**

Budget Breakdown for C.H.G. Mann Scholarship

Personal Resources:

Income from work during program of study
(include holiday employment) \$_____ CAD

Grants/Awards (specify) \$_____ CAD

Other sources (specify) \$_____ CAD

Have you applied for any other sources of funding for which you have not yet received confirmation of award? If so, please describe below:

Total resources:

\$_____ CAD

For funding requests that are estimates, such as books, travel or other expenses as specified below, ETB will approve a maximum reimbursement amount but actual reimbursements will be made based on receipts.

Expenses:

Fees \$_____ CAD

Accommodation \$_____ CAD

Food \$_____ CAD

Books/Stationery \$_____ CAD

Travel \$_____ CAD

Other Expenses (specify) \$_____ CAD

\$_____ CAD

Total Expenses:

Amount requested from Educational Trusts Board: \$_____ CAD
(Not to exceed \$7,800.00 CAD)