

RATIFIED MOTIONS OF DIOCESAN COUNCIL & FINANCE COMMITTEE

April 2021–April 2023

April 2021

- THAT the consent agenda be approved:
 - Receive the Diocesan Council minutes from March 25, 2021
 - Receive the minutes from the April 22, 2021, Finance Committee meeting.
 - Receive the Finance report and Statements for March 2021
 - THAT Diocesan Council give approval for St John the Divine, Courtenay's request to withdraw up to \$88,500 from its unrestricted Comox Glebe fund for the building renovation.
 - THAT Diocesan Council give approval for St Mary Magdalene, Mayne Island's request to withdraw \$1,834.51 from its Building fund, \$203.37 from its Cemetery fund and \$20,000 from its Reserve fund.
 - Approve the Finance Committee recommendation balance transfer between Capital Assets Fund and the Operating Fund to eliminate the balance offset between the two funds.
 - Approve transfer of the net December 31, 2020 net rental income earned from properties held in the Capital Assets Fund to the Operating Fund.
 - Receive the Property Advisor report for March 2021.
 - Receive the "Phase Three" housing update from Dawson Heights Housing Society.
- THAT diocesan council adopt the new guidelines for capital projects as presented by the diocesan property advisor.
- THAT diocesan council, having received the report of the refugee task force, removes the restriction adopted at the February meeting and accepts the go-forward recommendation for 24 applications (96 people) to be submitted beginning in 2021. The sustainability of this number will be reviewed, yearly.
- THAT diocesan council accepts the report of the nominations committee for clerical and lay Synod nominees for provincial and general synod, to be elected during the regular meeting of diocesan Synod, May 29, 2021.

- THAT the amendments to the Canons and Regulations set out in the CANONS COMMITTEE REPORT TO 100TH SYNOD be placed on the agenda of Synod for consideration by way of a consent agenda procedure, except for the proposed amendments to Canon 3 and Regulation 3.07, dealing with the size and meeting frequency of diocesan council.
- THAT the proposed amendments to Canon 3 and Regulation 3.07, dealing with the size and meeting frequency of diocesan council, be put forward for consideration as a separate agenda item at Synod.
- THAT diocesan council conduct an ongoing review and evaluation of the proposed amendments to Canon 3 and Regulation 3.07, dealing with the size and meeting frequency of diocesan council, if adopted, and report back to the 101st Synod with recommendations for their continuation or for further changes.
- THAT diocesan council receive the report of the elected lay and clerical regional representatives to diocesan council May 2021 to the 101st regular Synod meeting (September 2023)

September 2021

- THAT the minutes of the diocesan council meeting, April 29, 2021, be approved as circulated.
- THAT Diocesan Council approves the appointment of Cindy Hayley to the Educational Trusts Board for a three-year term beginning on September 1, 2021, ending August 31, 2024.
- THAT the Diocese of Islands and Inlets through diocesan council grant all paid clergy and synod staff a one-time paid week of leave to be taken between October 2021 and October 2022. This week can not be banked or carried over.
- THAT diocesan council create a diocesan Human Resources Working Group with members appointed by the Bishop, that will identify and make recommendations to address current HR issues in the diocese, and draft an HR Manual to be approved by diocesan council. The Group is chaired by Isabel Weeks.
- THAT the Finance Committee minutes, the financial statement and reports from meetings held in May and June 2021 be approved.

That the May 2021 Property Advisor activity reports be received as circulated.

That Finance Committee recommends that Diocesan Council receive the 2020 Financial Statements for Dawson Heights Housing Society, as circulated.

Approval of Finance Committee Minutes and Reports - Quarterly - Appendix 6.

- THAT diocesan council create a Budget Committee made up of the Bishop, executive officer, finance officer, diocesan treasurer, and two (2) members-at-large. The committee will report to diocesan council at the November 2021 diocesan council meeting and will prepare a 2022 draft budget to be voted upon at the January 2022 diocesan council meeting.
- THAT diocesan council receive into the minutes the results of the e-votes taken by diocesan council during the period April 30 - September 22, 2021.
- THAT the Transforming Futures Initiative be tabled until the next diocesan council meeting, November 2021.

November 2021

- THAT diocesan council waive the 14-day notice requirement for the distribution of the agenda, for this meeting, for this meeting only.
- THAT the consent agenda be approved:
 - Receive the Diocesan Council minutes from September 23, 2021.
 - Finance Committee Motions for Ratification.
 - Receive the minutes, statements and reports from the October 21, 2021 and November 18, 2021 Finance Committee meetings.
 - Receive the E-Vote re St Luke Cemetery.
 - Receive the minutes from the 2021 Educational Trusts Board meetings (February, May, June & September).
- THAT diocesan council approves of the recommendation to make an adjustment to the proportional giving percentage to the Anglican Church of Canada National office, to match the diocesan parish assessment, beginning in 2022.
- THAT diocesan council approves of the recommendation to provide a 2% cost-of-living increase to clergy for 2022.
- THAT diocesan council recommends that all parishes of the diocese provide a 2% Cost-of-Living increase for each lay staff person, for 2022.
- THAT diocesan council approves of the recommendation to provide a 2% cost-of-living increase for diocesan staff for 2022.
- THAT diocesan council approves St Philip Lantzville withdraw \$34,500 from its Rectory Trust holdings in the Consolidated Trust Fund of the Diocese of British Columbia.
- THAT diocesan council receive the minutes of the Canons committee as attached.
- THAT Regulation 6.10.05 to Canon 6.10 of the Canons of the Diocese of British Columbia be enacted as follows:

REGULATION 6.10.05 - PARISH STEWARDSHIP

- a. It shall be the duty of the clergy and churchwardens of each parish to encourage the people to participate in the mission and stewardship of the Church.
 - b. In each parish there shall be annually a comprehensive canvass of parishioners for the purpose of obtaining pledges of Christian services and financial commitment in the ensuing year to further the mission and stewardship of the church, including:
 - meeting the financial needs of the parish,
 - promoting and implementing the parish vision and the diocesan vision, and
 - promoting the mission of the Anglican Communion.
 - c. The wardens shall report the results of the said canvass to the Executive Officer no later than fourteen days after its conclusion.
- THAT diocesan council approves that the Transforming Futures focus over the next two years be congregational development and implementation of the vision at the parish level.

- THAT diocesan council endorses the recommendation that the Refugee Sponsorship Program becomes smaller in scope in order to be sustainable, operating within the funding parameters set by diocesan council in February 2021.
- THAT diocesan council approve the sale of the property at 40 High Street, Victoria BC, valued at \$1,080,000. The diocesan property advisor is to proceed with action to accomplish the sale.
- THAT diocesan council approve the recommendation of updates to the existing lease between the diocese and Christ Church Cathedral Educational Society (CCCES), a new Loan Agreement (Schedule B) between the diocese and CCCES, and a new Memorandum of Understanding (Schedule C) between the diocese and the parish of St. Matthias Victoria BC. The bishop and the Clerical Secretary are authorized to sign the documents.

January 2022

- THAT the agenda for this diocesan council meeting be accepted, as amended:

The Chancellor gave notice of the addition of a motion following the Human Resources Working Group report.

Barry Foster indicated that two items found under the 'buildings and properties' section were being removed as there is nothing new to report.

- THAT the consent agenda be approved, as amended without the November 25, 2021 Diocesan Council Minutes, as follows:
 - The Finance Committee minutes of January 20, 2022, be received as circulated.
 - The Property Advisor activity reports of January 15, 2022, be received as circulated.
 - The financial statement and reports for the quarter ending December 31 be received as circulated.
 - The 2022 income earned from the Sheltered Housing Fund be given to Threshold Housing Society.
 - General authority be given to the Finance Officer and Executive Officer to apply for grants on behalf of the Diocese.
 - The results of E-vote from December 2021, be received.
- THAT the minutes of the November 25, 2021, diocesan council meeting be approved as amended:

Chancellor Bob Gill pointed to an error in the Parish Stewardship motion approved at the November DC meeting. Regulation 6.10.05 (b) should read as follows: "In each parish there shall be annually a comprehensive canvas of ~~each~~ parishioners, for the purpose of obtaining pledges of Christian services and financial commitment in the ensuing year to further the mission..."

Also, the spelling of the word 'waive' is incorrect in the motion regarding the timing of agenda and document distribution for the November meeting of diocesan council.
- THAT diocesan council approves the Diocesan Budget for 2022.

- THAT active clergy of the Diocese of Islands and Inlets receive 5 weeks paid vacation after five years of ordination, and then 6 weeks of paid vacation after ten years of ordination, beginning in 2023.
- THAT Diocesan Council appoint the following persons to the personnel and compensation committee, under Regulation 3.07.g:
 - Isabel Weeks, Vice Chancellor (chair)
 - Barry Foster, Executive Archdeacon
 - Robert Gill, Chancellor
 - Michael Wolff, Registrar
 - Tara Saracuse, Executive Assistant to the Bishop
 - Ven. Dr. Lon Towstego, Incumbent, Parish of Central Saanich
 - Sean Steele, Parishioner, St. Mary's Oak Bay
- THAT all funds received from any parish for transforming Futures from January 1, 2022, be retained 100% by that parish for that parish's transforming Futures case development or related projects.

April 2022

- THAT diocesan council approve the appointment of Timothy Ray as a member of diocesan council, with voice and vote, until the next regular session of diocesan synod (September 2023).
- THAT diocesan council move into an in-camera session.
- THAT the in-camera session be ended.
- THAT the consent agenda be approved as amended, without the February Finance Committee minutes included, as follows:
 - Approve the Diocesan Council minutes for the meeting held January 27, 2022
 - Receive of DC e-votes from February to April 2022.
 - Appoint Gillian Astbury-Heinke as Finance Officer and Chance Dixon as Diocesan Archivist
 - That the Finance Committee minutes of March 21, and April 21, 2022 be received as circulated.
 - That the Investment Committee minutes of March 10, 2022 be received as circulated.
 - That the April 15, 2022, Property Advisor activity report be received as circulated.
 - That the Bishop and Clerical Secretary be authorized to sign all documentation necessary to accept an offer and complete the sale to 1357349 BC Ltd. of the former St. Columba Church property at 40 High Street, Victoria, BC for the sum of \$1,010,000, and to terminate the existing lease to Kim Sinclair and Tracy Paquin upon completion of the sale.
 - That the financial statement and reports for the quarter ending March 31 be received as circulated.

- That the December 31, 2021 net rental income earned from properties held in the Capital Asset Fund be transferred to the Operating Fund, and that, the interfund balance between the Capital Asset Fund and the Operating Fund be offset to eliminate the balance between the two funds.
- That approval be given for St John the Divine, Courtenay's request to withdraw up to \$17,000 from its unrestricted Comox Glebe Fund for the building renovation.
- That the updated Deed of Arrangement dated February 14, 2022 between the Salt Spring Island Foundation and the diocese as it pertains to the will of May Cree Shaw who passed away September 25, 2001 be received.
- That the December 31, 2021 yearend financial statements for Bethlehem Investors Group Ltd., 2022 budget and general report be received as circulated.
- THAT diocesan council receive the Human Resources Manual as prepared by the HR Working Group of the Diocese of Islands and that this document (Appendix G) take effect on April 28, 2022.
- THAT Diocesan Council approves a withdrawal from Trinity Anglican + Lutheran Church Port Alberni Rectory Fund in the Consolidated Trust Fund of \$8,901.11 to provide additional funding for furnace area remediation.
- THAT due to the significant position of the cathedral in the diocese, Diocesan Council approves a withdrawal from the Christ Church Cathedral Howe Street Rectory Fund in the Consolidated Trust Fund of \$400,000 to clear the overdraft and provide a float for expenditures.
- THAT diocesan council approves the closure and sale of St. Mark's church as requested by the Parish of Salt Spring Island and that deconsecration and sale of St. Mark's Church take place with the transfer of sacred and historical elements to All Saints Church and the subsequent renovation of All Saints Church to accommodate the elements transferred from St. Mark's and to bring All Saints up to 2022 environmental standards and to restore All Saints to ensure its ongoing viability as a place of worship and a place of Salt Spring community gatherings.
- THAT diocesan council directs the Bishop and the Executive Officer of the Diocese to sign the memorandum of understanding with Island Crisis Care Society, March 4, 2022, as prepared by legal counsel for the Rectory property at Cedar.

June 2022

- THAT the consent agenda be approved as presented:
 - That the minutes of April 28, 2022, diocesan council meeting be approved as circulated.
 - That the Finance Committee Statements and Reports be approved as received.
 - That the e-vote results for the approval of the December 2021 Financial Statements as revied by Grant Thornton be received.
 - That the Educational Trusts Board minutes be received.
 - That diocesan council approve the addition of one new lay member to ETB, effective immediately.

- That the minutes of the meeting of the Canons Committee held on May 12, 2022, be received.
- That the resignation of Ron Wall from member on the Canons Committee be accepted.
- That diocesan council confirm the appointment of the Hon. Timothy Ray to the Canons Committee.
- That diocesan council approves at \$20,000 withdrawal for St Mark, Qualicum, from their Endowment Fund to help ease cash-flow issues at the parish.
- That diocesan council approve St Mary, Oak Bay, to negotiate new leases with tenants.
- That the Dawson Heights Housing Ltd. and the 2021 Dawson Heights Society Financial Statements be received as presented.
- THAT Paragraph 8 of Regulation 6.2.04 be repealed.
- THAT the following is enacted as Regulation 6.2.05:
 1. A Property Redevelopment Fund is created to assist with property initiatives in the diocese through non-interest-bearing loans, or grants.
 2. Advances to parishes and other diocesan organizations or initiatives from the Property Redevelopment Fund will be made for purposes approved by diocesan council on the recommendation of the asset management advisory team.
 3. The terms of all such advances shall be as approved by diocesan council on the recommendation of the asset management advisory team and agreed to by the parish or other organization accepting the advance.
 4. A minimum balance of \$50,000 will be maintained in the fund. If the fund falls below the minimum balance, no new loans will be issued until the fund returns to the minimum balance.
- THAT the asset management advisory team:
 - develop terms of reference for advances from the Property Redevelopment Fund, and
 - report back to diocesan council at its September 2022 meeting with terms of reference for adoption.
- THAT the asset management advisory team be reconstituted under Regulation 3.08, and that the following persons be appointed to it:
 - Bob Brandle
 - Rob Hosie
 - Graeme Brown
 - [one to be confirmed later]

- THAT the diocese makes a grant of \$100,000 from the net sale proceeds from 40 High Street to the Building for the Future precinct development project.
- THAT the remaining net sale proceeds from 40 High Street, not committed for the Building for the Future Precinct Development Project be placed in the Property Redevelopment Fund.
- THAT Regulation 3.04 [Delegation of Powers] be designated paragraph a.

And that new paragraphs b through h of Regulation 3.04 be enacted, as follows:

- b. There shall be a management committee, composed of the following:
 - the bishop, who shall be the chair
 - the dean
 - the chancellor
 - the vice chancellor
 - two voting members of diocesan council, appointed by the council on the recommendation of the bishop
 - the executive officer (non-voting)
 - the finance officer (non-voting) or the Accounting Assistant
 - c. The management committee shall meet at the call of the chair.
 - d. A quorum of the management committee shall consist of the bishop, the chancellor or the vice chancellor, the finance officer or accounting assistant, and two other voting members.
 - e. The management committee may make decisions of a routine nature on matters that would otherwise come before diocesan council.
 - f. The management committee may make decisions on expenditures up to a limit of \$100,000.00. Diocesan council may increase this limit in respect of a single question or issue.
 - g. If any one member is of the view that a question should not be decided by the management committee, but should be referred to diocesan council as a whole, the management committee shall not make any decision in regard to that question, but shall refer the question to the full diocesan council, either by way of email ballot under Regulation 3.03, or at the next regular meeting of the council.
 - h. Minutes of the meetings of the management committee shall be placed on the agenda of the next meeting of diocesan council for ratification. Any decision of the management committee that is not ratified by diocesan council (other than with regard to expenditures that have already been incurred) shall immediately cease to have effect.
- THAT Tim Ray and Walter Stewart be appointed by diocesan council to the Management Committee, beginning June 2, 2002, until the next regular Synod.
 - THAT further to its commitment of \$100,000 to Building For the Future Phase 2 on June 2, 2022, Diocesan Council commits to a further \$150,000 to Building For the Future to be

confirmed in September 2022 subject to the completion by Sirius Strategic Solutions Ltd. of a viable business plan and its acceptance by Christ Church Cathedral Educational Society for the implementation of the school's strategic plan. On the receipt of such a plan, Management Committee is authorized to release the funding.

- THAT the bishop and the clerical secretary are authorized to sign all documents pertaining to the transfer of the Cowichan Station church property to Cowichan Station Area Association for \$1.
- THAT Diocesan Council approves the Strategic Framework as presented for use by the Asset Management Advisory Team who can adapt it over time and suggest change, if required.

September 2022

- THAT the consent agenda be approved:
 - Approval of the diocesan council minutes for meeting held June 2, 2022.
 - That the minutes of June 23, 2022 and September 22, 2022 Finance Committee meetings be received as circulated.
 - That the Management Committee minutes of August 24, 2022 be received as circulated.
 - That the Educational Trusts Board (ETB) minutes of June 14, 2022 be received as circulated.
 - That the August 15, 2022, Property Advisor activity report be received as circulated.
 - That the Finance Committee e-votes from June to September 2022 be received.
- THAT diocesan council receive the financial reports for the second quarter of 2022.
- THAT the Diocese of Islands and inlets not renew its sponsorship holder agreement (SAH) with IRCC and allow the current agreement to expire in June 2023, and that this decision is to be communicated only by the bishop of the diocese.
- THAT the diocese of islands and Inlets enter into discussion with its community partners, the ecclesiastical province of British Columbia and the Yukon, and pursue the possibility of a collaborative option for continuing Refugee Sponsorship. Nothing of these conversations will have any impact on the 293 persons who are part of the current Sponsorship Holder Agreement (SAH).
- THAT diocesan council directs the bishop to sign the necessary documents to complete the memorandum of understanding with Christ Church Cathedral and Toronto-Dominion Commercial Bank for a \$500,000 line of credit for Christ Church Cathedral.
- THAT diocesan council approve a 3.0% Cost of Living (COLA) increase for all active clergy and synod office staff for 2023. In addition, a 5.4% further increase will be given to active clergy and synod office staff who are on the "basic minimal pay scale".
- THAT the Respectful Workplace Policy be approved as circulated and replace appendix 'E' in the Canons.
- THAT diocesan council approve the next regular synod of the diocese be held on-line on May 12 and 13, 2023 and begin with livestreamed public worship service from Christ Church

Cathedral on Friday evening May 12th and then continue as an on-line only synod on Saturday May 13th.

- THAT diocesan council directs the finance officer to release the retained funds in the amount of \$150,000 set aside by diocesan council for this phase 2b work.
- THAT diocesan council affirms the direction of the terms of reference with the understanding that there remains further work to be done on these terms, as time passes.
- THAT diocesan council directs the bishop and the clerical secretary to complete the signing of the memorandum of understanding with St. John's Duncan by Tuesday, October 4th, 2022.
- THAT Diocesan Council approve the sale of said piece of land, part of the land of St. John's Church, Cobble Hill for the sum of 45,000.

November 2022

- THAT the consent agenda be approved:
 - That diocesan council approves the appointment of Glenn Tait to the Canons Committee of the Diocese of Islands and Inlets under Regulation 3.07.a(2).
 - That diocesan council appoint Mona Smart as a member of Education Trust Board for the term February 2023 to February 2026.
 - That diocesan council reappoint Susan Rand as a member of Education Trust Board for the term November 2022 to November 2025.
 - That the minutes of September 22, 2022, Finance Committee meeting be adopted.
 - Financial statements and reports for the quarter ended September 30th, 2022 (Q3) be received as circulated.
 - That the 2023 Consolidated Trust Fund distribution rate of 4.25% per unit owned be approved. It will equate to \$0.59033 per unit based September 30, 2022, market value of \$13.89 per unit ($4.25\% \times \$13.89 = \0.59033).
 - The minutes of the October 27, 2022 Investment Committee be adopted.
 - Finance Committee recommends version 1 of the proposed 2023 budget to Diocesan Council for review.
 - New terms as written in the lease with Canadian Heritage Arts Society at St Mary, Oak Bay, which would help the society recover from Covid-19.
 - That the rectory at Alert Bay be rented at \$2,000 per month to the local society to provide youth programs.
 - That the November 2022 Property Advisor activity report be received as circulated.
- THAT diocesan council accept the CMHC funding for projects at St. Dunstan's and St. Peter's Lakehill parishes.
- THAT the lease, for a 10-year term, of the hall and ancillary spaces of the Parish of St. Mary the Virgin, Oak Bay, to the Canadian Heritage Arts Society, be approved, and that the Bishop and Clerical Secretary be authorized to sign the lease document.
- THAT diocesan council approve the diocesan budget for 2023 as presented.

- THAT the minutes of the Canons Committee meeting held November 14, 2022, be received.
- THAT diocesan council recommend to Synod that paragraph a. of Canon 2.1 be amended to read:

a. Each session shall normally begin with a public celebration of the Holy Communion.

AND upon adoption of the above amendment to Canon 2.1 by the next session of Synod, that the following regulation come into force as paragraph a of Regulation 2.1.01 (Order of Business), and that the remaining paragraphs a - d of Regulation 2.1.01 be re-lettered accordingly:

b. Where the public celebration of the Holy Communion is deemed impractical, a session may begin with an alternative public service of worship in a form authorized by the bishop.

- THAT diocesan council recommends to Synod:

That the second "bullet point" in paragraph a.c.(3) of Canon 1.5 be amended by striking the word "nominate" and replacing it with "elect", and by correcting the reference to Canon 3.a.2, so that the revised bullet point shall read as follows:

- o shall prior to a Diocesan Synod elect one clerical and one lay person from among its members who are members of Synod to serve on the diocesan council as set out in canon 3.a.2.

AND that paragraph a.2 of Canon 3 be rescinded and replaced with the following:

2. Elected: One clerical and one lay, being members of the Synod, elected from each Region, who shall be confirmed by motion at a regular Synod to serve on the Council until the next regular Synod.

- THAT Diocesan Council directs the canons committee to review the canons, regulations and appendices with a view to proposing amendments that will:
 - o Better reflect our actual practices;
 - o Make the canons and regulations internally consistent in wording and numbering; and
 - o Use plain language.
- THAT diocesan council approves the Respectful Conduct Policy as presented to council, today.

February 2023

- THAT the consent agenda be approved as presented:
 - o That the minutes of the Diocesan Council meeting held on November 23, 2022, be approved as circulated (appendices available in November 2022 Dropbox).
 - o That the results of the E-Vote executed on December 9, 2022, and completed on December 13, 2022, be received as circulated.

- That the minutes of the Management Committee meeting held on January 25, 2023, be received as circulated.
- That the minutes of the Educational Trusts Board meeting held on September 20, 2022, be received as circulated.
- THAT the canons and regulations be amended such that the title of regional dean is removed and that the role and responsibilities previously assigned to the regional dean be assigned to the regional archdeacon. And that term regional dean be replaced by regional archdeacon throughout canon 1.5 (as appropriate to accomplish the intention of this motion).
- THAT formation of executive committees, their makeup and their responsibilities be moved to a regulation under canon 1.5 b so that these might be altered over time by diocesan council to meet the needs and reality of changing circumstances.
- THAT canon 1.5.c.1 be amended to remove the words “which shall meet at least once during the calendar year” and replace those words with “which shall be at the call of the regional archdeacon”.
- THAT the provision for financing of regional projects and programs in canon 1.5.04 either be deleted or moved to a regulation.
- THAT the provision for financing of regional projects and programs in canon 1.5.04 be made a regulation.
- THAT Canon 4.1A(4) be changed by removal of clause (d).
- THAT Appendix H be removed from the Canons. Following an update of this appendix, Canons committee recommends to diocesan council that the updated appendix H be made part of the Human Resources policies document.
- THAT the Diocese enter into a consulting contract with Wiser Projects, utilizing the redevelopment fund.

The contract will be for the development of strategic asset management tools and studies at a cost of \$4,000 per month and a total of \$48,000.

It is understood that Wiser anticipates receiving grant funding to cover the cost of most of this work.

If grant funding is received, the funds will be transferred back into the redevelopment fund.

- THAT diocesan council endorse the Old Growth Forest Statement as presented and direct the Executive Director to implement this directive.

March 2023

- THAT the consent agenda be approved:
 - Approval of the diocesan council minutes of February 9, 2023.
 - Approval of the February 2023 minutes of the Educational Trusts Board.
- THAT diocesan council consider all ten (10) motions following, as a group, by one vote:

Motion 1:

That the Table of Contents of the Canons be amended by deleting the reference to Canon 1.5 and by inserting in its place the following:

Canon 1.5 - REGIONS AND ARCHDEACONS

Motion 2:

That the definitions section of the Canons be amended by deleting the following:

"Regional dean" is the cleric appointed by the bishop as the head of the region.

Motion 3:

That the Canons and regulations be amended by removing Canon 1.5 and its regulations in their entirety and replacing them with the following:

CANON 1.5 -

REGIONS AND ARCHDEACONS

a. Regions

The parishes of the Diocese shall be grouped in regions for the purpose of

- promoting the spiritual life within each region,
- supporting common ministries within the region, and
- considering matters affecting the Diocese as a whole.

- 1) The regions shall be defined by the bishop.
- 2) Primary funding for regional ministries shall be from the parishes of the region, and some funds may be made available from the diocesan budget.
- 3) Priorities for regional ministry shall be established at the annual conference of clergy and laity within the region.

b. Authority and Governance

- 1) Each region accedes to the authority of the bishop of British Columbia, the actions of the Diocesan Synod, the constitution and canons of the Diocese of British Columbia and the Anglican Church of Canada.
- 2) Each region shall be governed by an executive committee the composition of which shall be set out in the regulations to this canon.

c. Archdeacons

- 1) The bishop shall appoint regional archdeacons. Regional archdeacons shall hold office at the pleasure of the bishop. However, all appointments shall terminate upon the accession of a new diocesan bishop. Regional archdeacons shall be assigned to

one or more regions (which may then be called an archdeaconry). Regional archdeacons shall additionally assume the role of regional dean as the head of the region.

- 2) In consultation with the diocesan council, the bishop may appoint an executive archdeacon, who will assist the bishop directly in the oversight of the Diocese.
- 3) In consultation with the diocesan council, the bishop may appoint the executive archdeacon as executive officer.
- 4) Archdeacons shall be installed by the bishop, or by the dean under the mandate of the bishop.

REGULATION 1.5 01 - REGIONAL CONFERENCE

- 1) In each region there shall be a conference which shall meet at least once during the calendar year, on a date to be set by the regional archdeacon after consulting with the regional chapter and the lay vice-chair. The conference shall comprise:
 - All active clergy in the region holding the licence of the bishop;
 - The churchwardens, treasurer, and the lay delegates and alternates to Diocesan Synod from each parish within the region.
 - Up to four additional lay delegates from each parish within the region.
- 2) The regional archdeacon shall convene and preside at all meetings of the conference, except that at the request, or in the absence of the regional archdeacon, the lay vicechair may convene and preside at meetings of the conference.
- 3) The regional conference:
 - shall elect from the persons nominated by its constituent parishes at their annual general meeting a youth lay delegate or delegates to Synod as set out in article III (g) and shall notify the diocesan office of such election;
 - shall prior to a Diocesan Synod nominate one clerical and one lay person from among its members who are members of Synod to serve on the diocesan council as set out in canon 3 a. 2 a.;
 - may consider any matters of common concern relating to the parishes within the region, and make pertinent recommendations to diocesan committees;
 - may allocate funds to support regional ministries and projects;
 - shall send copies of its minutes, and notices of forthcoming meetings, to the bishop.
- 4) If necessary, the region shall have a special conference to nominate a person to fill any vacancy of a representative to the diocesan council.

REGULATION 1.5.02 - REGIONAL EXECUTIVE COMMITTEES

- 1) Each region shall be governed by an executive committee comprising: the regional archdeacon, the regional lay vice-chair, a second lay person, and another cleric chosen by regional clergy. The regional lay vice-chair and second lay person will be elected at the first meeting of the regional conference following a regular Synod.

REGULATION 1.5.03 - REGIONAL CHAPTER (CLERICUS)

The regional archdeacon shall convene and chair the regional chapter, which consists of all of the active clergy within the region holding the licence of the bishop. The regional chapter will meet at the call of the regional archdeacon.

REGULATION 1.5.04 - ARCHDEACONS

- a. The duties of a regional archdeacon may include:
 - 1) Welcoming and orienting new incumbents and other clergy to the archdeaconry.
 - 2) Installing a new incumbent in "The Celebration of a New Ministry," and, in the absence of the bishop, preside at the service.
 - 3) In general, providing pastoral support to clergy in their work, and especially in times of crisis.
 - 4) Providing pastoral support to parishes in a time of crisis, especially when clergy are suspended, removed, or die.
 - 5) When an incumbency comes to an end, meeting with the cleric for an "end of ministry" interview.
 - 6) Within their archdeaconries, the archdeacons, after consulting with the appropriate regional and parish wardens, shall ensure that the ministrations of the church are carried out regularly in parishes where there is no incumbent.
 - 7) Inspect rectories during vacancies.
 - 8) Conduct "transition days" in parishes.
 - 9) As members of the cathedral chapter, archdeacons shall assist, as best they may, in the worship and work of the cathedral.
 - 10) Serve on committees as the bishop's appointee.
 - 11) Meet with the bishop, the dean, and the other archdeacons on a regular basis.
- b. Where a territorial archdeacon is unable to carry out a duty for any reason, the bishop shall ask the diocesan archdeacon or another archdeacon to act for them.
- c. The bishop may assign the title of archdeacon emeritus to an archdeacon who has ceased to hold office.

REGULATION 1.5.05 - REGIONAL LAY VICE CHAIR

- a. Purpose: The regional lay vice chair works in partnership with the regional archdeacon in the planning of regional mission and ministries, regional conference, and regional programs.
- b. The regional lay vice chair is a volunteer position elected by regional conference after each synod.
- c. The term of office of the regional lay vice chair is from Synod to Synod and may be renewed once.

- d. The duties and responsibilities include: - working with regional chapter for setting of agenda and discussion of regional mission - responsible to the bishop and regional archdeacon - chairs regional conference in absence of regional archdeacon - empowering greater communication between the parishes of the region, and from the regional executive committee and the regional conference to parishes and parish councils.
- e. Travel costs will be paid in accordance with the diocesan standard from the diocesan travel budget.
- f. The qualifications for the lay vice-chair shall be the same as for delegates to Synod.

REGULATION 1.5.06 - CONDUCT OF REGIONAL CONFERENCES BY ELECTRONIC MEANS

- a. The regional archdeacon may direct that at any regional conference a member may participate by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A member so participating in a meeting is deemed for the purposes of the Canons to be present at the meeting.
- b. The regional archdeacon may direct that any regional conference shall be held entirely by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.
- c. In any regional conference where members participate by electronic means, those provisions of Regulation 2.1.05 that are not in conflict with this Regulation shall apply, with the necessary grammatical and contextual changes.

Policy - FINANCES FOR REGIONAL MINISTRY

- 1) Regional ministry will normally be funded by the parishes of the region who are proposing the work, project, program, or outreach. A cost sharing formula should be established between the parishes and each parish council should formally agree to its portion. Some funding may be made available from the diocesan budget but only when the majority of the cost is committed to by the participating parishes or other funding sources.
- 2) Applications should be made to the program sub-committee of diocesan council through the diocesan office and must indicate a breakdown of the total cost of the planned ministry, the amount of funding already agreed to by each parish and other funding sources and the amount expected from the Diocese. Diocesan financial support should not be assumed, and approval may not be a commitment longer than the current year.

Motion 4:

That canon 3.g be deleted in its entirety and in its place be inserted the following:

- g. The bishop shall make nominations for the diocesan executive officer and the diocesan finance officer respectively to the council, and upon approval thereof, diocesan council shall appoint the persons so nominated. They shall serve at the pleasure of both the bishop and the diocesan council.

Motion 5:

That regulation 3.07 b (1) be amended by deleting the subsection in its entirety and replacing it with the following:

- 1) The membership shall consist of a convener (who shall be the archdeacon chosen by the bishop) and the regional lay vice chairs.

And that regulation 3.07 g (1) be amended by deleting the subsection in its entirety and replacing it with the following:

3.07 g The Personnel and Compensation Committee

- 1) The Personnel and Compensation Committee shall consist of:
 - a. The diocesan executive officer
 - b. One regional archdeacon
 - c. The finance officer
 - d. Three or more lay people, at least two of which shall be members of synod.
 - e. One additional priest of the diocese

Motion 6:

That canon 4.1 a. (4) and canon 4.5 (b) be deleted.

Motion 7:

That canon 3. a. be amended by adding to the list of ex-officio members the registrar such that 3. A. shall read:

- a. The ex-officio members of diocesan council shall consist of:
 - 1) Ex-officio: The bishop (chair) Bishop coadjutor, bishop suffragan and bishop assistant. The dean. The chancellor. The vice chancellor. The clerical secretary. The lay secretary. The treasurer. The registrar (with voice but no vote).

And that canon 4.1 a. (1) be amended by deleting the parenthetical phrase "(or registrar in absence of the chancellor)"

Motion 8:

That Appendix H be removed from the canons and moved to policy.

Motion 9:

That the canons committee as constituted from time to time undertake a complete review and redrafting of the canons and regulations with the intention that the canons committee present to Synod 2025 a revised set of canons and regulations that:

1. Is in plain language;

2. Is internally consistent in terms, process, and formatting;
3. Reflects the current experience of the diocese;
4. Reflects the appropriate division among issues that belong in the canons, those that belong in the regulations and those that belong in a policy manual;
5. Is forward looking and allows for future flexibility where flexibility is appropriate.

Motion 10

That an amendment to the constitution deleting from Article 1 (b) the definition the following:

“regional dean” is the cleric appointed by the bishop as the head of the region

be laid before this synod pursuant to Article XVI of the constitution, so that, if approved in accordance with Article XVI, it shall lie over to the next regular session of synod for consideration.

- THAT the changes to the Canons outlined as part of the Canons committee recommendations be approved as amended by diocesan council this day.
- THAT the Parish of St. Peter’s Quamichan receive approval to access \$40,000 in the form of a CS&P five-year loan for the purpose of upgrades to the parish rectory.
- THAT diocesan council approve the transfer of \$100,000 from the Vision Fund to the 2023 diocesan operating account for use in the Ministry in the northern part of the diocese, and to assist Christ Church Cathedral in response to their request of council.
- THAT diocesan council approve the request from Christ Church Cathedral Management Team for a 2023 parish grant increase in the amount of \$35,000.
- THAT diocesan council approve the increase of a second clergy position for the northern region of the diocese to a full-time position with compensation as laid out in our clergy compensation policy.

April 2023 (scheduled for April 13, 2023)

This document was last updated on March 14, 2023.

The motions of the Diocesan Council Meeting scheduled to be held on April 13, 2023, will be added to this document shortly after the meeting occurs.