



Renewed Hearts, Renewed Spirits, Renewed People
in the diocese of islands and inlets

CANONS COMMITTEE REPORT TO 100TH SYNOD

FOR CONSIDERATION MAY 29, 2021

Introduction

This report, and the resolutions incorporated into it, reflects a number of changes to the Canons and Regulations that have been addressed by the Canons Committee since the regular session of Synod of September, 2018. Changes to Canons are proposed by Diocesan Council, but do not come into force until approved by a simple majority of the members of Synod, voting by order, and concurred in by the bishop¹. Regulations, unless otherwise noted, come into effect upon approval by Diocesan Council, but must be ratified by the Synod by simple majority vote².

Approach: “consent agenda”

The entire package of Canon and Regulation changes is presented here, on the recommendation of Diocesan Council, in the form of a **consent agenda**, with the goal of expediting deliberations at Synod. For those matters where no questions or debate are required, a single vote (by orders) will be taken on the entire package. However, before placing that resolution on the floor, members of Synod are invited to request that the Chair remove any item that they wish to address from the list. Each item so removed will then be taken off the consent agenda, and considered separately prior to taking the vote on it, so questions may be asked and debate pursued.

Note that some shorter items are incorporated into the report below, while more lengthy items are contained in attachments. The pdf version of this report includes a table of contents (on the left) to facilitate navigation.

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| Explanatory notes in boxes are not part of the resolutions. |
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MOVED, by Diocesan Council³, that the following changes to the Canons of the Diocese of British Columbia be adopted, and the following Regulations be ratified.

¹ Constitution, Article XVI

² Canon 8

³ Motions from Diocesan Council do not require a mover or seconder at Synod: Regulation 2.1.02.c.

Canon 1 – Episcopal Election

RESOLVED THAT **Canons 1.2, 1.3, 1.4, 1.5 and 1.6** be repealed and in their place be enacted **Canons 1.2, 1.3 and 1.4** in the form attached.

These amendments reflect the work of the working group on Episcopal Elections, appointed by Bishop Logan in 2017. The final report of the working group is attached as an appendix to this report. It was originally the intent of the working group that these amendments be presented to the 98th Synod in 2018. Administrative issues meant that the final version did not make it onto the agenda for that session.

RESOLVED that **Canon 1.7** be renumbered **Canon 1.5**.

The episcopal election amendments do not address the Canon and Regulations dealing with Regions, Archdeacons and Regional Deans. Those provisions are to be renumbered for editorial consistency.

Regulations under Canon 1 – Episcopal Election

RESOLVED that Synod ratify the repeal by Diocesan Council of **Regulation 1.2.01** and Appendix C to the Canons and Regulations, and their replacement with **Regulation 1.4.01** in the form attached, to come into effect upon the adoption of the amendments to Canon 1.

RESOLVED that **Regulations 1.7.01, 1.7.02, 1.7.03 and 1.7.04** be renumbered **Regulations 1.5.01, 1.5.02, 1.5.03 and 1.5.04**.

Electronic Meeting and Voting

RESOLVED that Synod ratify the enactment by Diocesan Council of **Regulations 1.2.01A, 1.7.05, 2.1.05, 3.02A**, paragraph b.(5) to **Regulation 3.03**, and **Regulation 6.7.02** to the Canons of the Diocese of British Columbia, in the form attached, and that **Regulation 1.7.05** be renumbered **1.5.05**.

Canon 3 – Diocesan Council size and meeting frequency

RESOLVED that **Canon 3** be amended in accordance with the form attached.

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulation 3.07** in the form attached.

Regulation 3.06 – Diocesan Executive Officer

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulation 3.06** in the form attached.

Canon 4 – Finance Committee size and meeting frequency

RESOLVED that **Canons 4.1 and 4.5** be amended in accordance with the form attached.

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulation 4.2.01** in the form attached.

Regulation 5.6 – Clergy Educational Leave

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulation 5.6.01**, paragraph f.(5) by striking all wording following the first sentence, so it shall read:

If members of the clergy are granted leave of absence of not more than one year's duration for educational purposes, the amount of any stipend received during the absence shall be determined by agreement with the salary paying source.

Deleted wording is surplus to the general provision here, that stipend be determined by agreement with the salary paying source.

Regulation 6.3.05 – Capital Projects

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulation 6.3.05** in the form attached.

Canon 6.5 – Cemetery Committee

RESOLVED that subparagraph a. of **Canon 6.5** of the canons of the Diocese of British Columbia be amended to provide for not more than four parishioners to sit on a parish cemetery committee, so the Canon will read as follows:

- a. The incumbent and churchwardens shall have the responsibility for the management and control of the cemetery, subject to provincial legislation and regulation. This cemetery committee may add to its number not more than ~~two~~ four parishioners for the purpose of administration.

Deletions and additions are indicated by ~~strike through~~ and underlining.

This change has been requested by a parish seeking to expand the membership of its cemetery committee.

Regulation 6.8.01—Churchwardens

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulation 6.8.01**, paragraph c.(7) by replacing the words “belonging to the parish” with “under the stewardship of the parish.”

Canon 6.11 – Capital Property Trusts

RESOLVED that **Canon 6.11** of the canons of the Diocese of British Columbia be amended by adding the following as paragraph c:

- c. The diocesan council may make regulations governing the use of capital from the proceeds of the sale of property.

RESOLVED that **Regulation 6.11.01** be amended by striking paragraphs (1) and (2), and by replacing paragraph (3) with the following:

REGULATION 6.11.01 – CAPITAL PROPERTY TRUSTS

In the case of rectory property, Appendix “L” applies unless express permission is given by the diocesan council.

Gives Diocesan Council flexibility when considering proposals for the use of funds held in trust from the sale of property. In the case of rectory trusts, maintains the criteria in the existing Appendix “L”, while allowing for flexibility to depart from those guidelines in special cases.

Regulations 6.7.01 & 6.8.01 – quorums at Vestry meetings

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulations 6.7.01 and 6.8.01** in the form attached.

Canon 7 – Educational Trusts Board

RESOLVED that **Canon 7** be amended in accordance with the form attached.

Canon 10 – Order of the Diocese

RESOLVED that **Canon 10** be amended in accordance with the form attached.

Regulation 10.1 – Order of the Diocese

RESOLVED that Synod ratify the amendment by Diocesan Council of **Regulation 10.1** in the form attached.

These are administrative amendments requested by the Secretary of the Order.

Respectfully submitted on behalf of the Canons Committee:

Chancellor



REPORT OF THE WORKING GROUP ON EPISCOPAL ELECTIONS

At the request of Bishop Logan, a working group was convened in 2017 to consider possible revisions to the provisions for the election of a bishop in Canon 1. This initiative was undertaken as part of overall planning for good diocesan governance, and not in contemplation of any impending change that would necessitate immediate action.

The group was primarily asked to address the perception of limited diversity among the candidates in the last episcopal election, and was asked to consider a process that may lead to greater inclusiveness, in terms of the characteristics, background and geographical origin of individual candidates. In the course of this work, the group took the time also to consider the provisions of Canon 1 generally, and to consider what has been done and is being done in a number of other dioceses, in both Canada and the US. We were looking for best practices that might translate, *mutatis mutandis*, to British Columbia.

The result was a report that was then referred by Diocesan Council to the Canons Committee. The Canons Committee in turn has incorporated the group's recommendations into a proposed resolution to replace Canon 1 in its entirety. That draft will be included in the motions for Synod, to be considered and, if thought appropriate, adopted in the meetings on April 20 – 22, 2018 [later postponed to September 28, 2018].

The purpose of this report is to highlight and explain some of the proposed changes from the existing Canon 1.

The most significant changes being proposed are:

- The Metropolitan is asked to propose candidates from outside our diocese.
- The Nominations Committee is to receive formal nominations from any four members of synod (two lay and two clergy), and also to add additional names to the list of candidates that it chooses. For the latter group of names, the Nominations Committee will be seeking suggestions of appropriate candidates from many sources, including diocesan council, other jurisdictions, and others who might offer input. From those suggestions, the Nominations Committee would decide which names to add to the ones for whom formal nominations have been received.

- Once the list of candidates is compiled, there would be no nominations from the floor during the electoral synod itself.
- Consideration was given to creating a limited term of years for a bishop, but the committee chose not to include such a provision. The Provincial Canon currently requires a bishop's resignation at age 70.

Respectfully submitted, January 12, 2018:

Bruce Bryant-Scott
Wendy Carriere
Brian Evans
Robert Gill
Ken Norton
Eric Partridge
Dawna Wall

To be considered and if thought fit approved by Diocesan Council
for consideration at the next regular session of Synod

Proposed Amendment to Canon 1

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| Explanatory notes in boxes are not part of the resolution. |
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RESOLVED THAT **Canons 1.2, 1.3, 1.4, 1.5 and 1.6** be repealed and in their place be enacted the following **Canons 1.2, 1.3 and 1.4**:

CANON 1.2 – ADMINISTRATION DURING VACANCY, INCAPACITY, OR ABSENCE

Canon 1.2.1 – Vacancy in the See

A vacancy in the See is created when the bishop:

- (1) dies;
- (2) resigns pursuant to Canon 1.3;
- (3) retires pursuant to Canon 1.3;
- (4) has been convicted and removed from office under the discipline canon of the General Synod;
- (5) abandons the ministry to which he or she was ordained; or
- (6) becomes permanently incapacitated within the meaning of Canon 1.2.2.a.

Canon 1.2.2 – Incapacity

- a. A bishop is declared incapacitated, whether because of mental or physical incapacity, when he or she is unable to perform the required duties of the office, whether temporary or permanent, as certified by two qualified medical practitioners and confirmed by the diocesan council.
- b. A declaration of a bishop's incapacity will be ended when he or she is certified by two qualified medical practitioners, and confirmed by the diocesan council, to have returned to the state of being able to perform the required duties of the office.
- c. Diocesan council will consult the metropolitan through any process of declaring capacity or incapacity.
- d. If a vacancy occurs in the See or the bishop is unable to perform the required duties by reason of mental or physical incapacity, temporary or permanent, certified and confirmed as above, the administration of the diocese shall devolve upon, in the following order:
 - (1) the coadjutor;
 - (2) the bishop suffragan;
 - (3) the bishop assistant;
 - (4) the dean;
 - (5) the archdeacon of Columbia;
 - (6) the next senior archdeacon; and

(7) the senior member of the clergy on the diocesan council,

who shall be the administrator until the installation of a bishop or until the bishop has been found capable of performing those duties in accordance with Canon 1.2.2.b.

Canon 1.2.3 – The Administrator

- a. The powers of the administrator shall be the same as those of the bishop, except, if the administrator is not a bishop, those sacramental acts, which pertain to the office of bishop, namely: ordination, confirmation, consecration and de-consecration of buildings and other sacred items.
- b. The administrator shall account and report fully to the bishop, following upon the bishop's installation or return to office.

Canon 1.2.4 – Coadjutor, Suffragan, and Assistant Bishops

- a. Whenever the bishop of the diocese shall, in writing, signify to the Synod of the diocese, through the diocesan council, that the bishop is desirous of having a bishop coadjutor or bishop suffragan, the matter shall be first presented to Synod and its concurrence obtained. This having been done, the election shall be held. Procedures shall be identical to those in the election of a bishop as outlined herein, and the metropolitan shall preside.
- b. The diocesan bishop may appoint a bishop to the office of assistant bishop with the consent of the diocesan council, who will make provision for remuneration as necessary.
- c. The diocesan bishop may appoint a retired bishop to the office of honorary bishop assistant, who shall receive no remuneration from this appointment.
- d. The bishop coadjutor, if there is one, shall become the bishop of the Diocese whenever a vacancy occurs in the See without further election or action.

Canon 1.2.5 – Bishop's Commissary

- a. The bishop or the administrator may at any time appoint a commissary to act in the absence or incapacity of the bishop or the administrator, for such duties as the bishop or the administrator may define.
- b. Any commissary appointed by the former bishop shall be deemed to have resigned upon the resignation or death of the former bishop.
- c. Any commissary appointed by the administrator shall be deemed to have resigned upon the installation of the new bishop.
- d. The bishop or the administrator may at any time terminate the appointment of a commissary.

CANON 1.3 – RESIGNATION OR RETIREMENT OF A BISHOP

Subject to the canons of the Ecclesiastical Province of British Columbia and Yukon, the bishop may resign or retire by notifying the diocesan council of an intention to submit a notice of resignation or a notice of retirement, as applicable, to the metropolitan.

CANON 1.4 – ELECTION OF A BISHOP

Canon 1.4.1 – Deciding on Whether to Hold an Election of a Bishop in the Diocese

- a. Provided that there is no coadjutor, if the bishop gives notice of an impending resignation or retirement, or upon a vacancy occurring in the See other than by way of resignation, the following preliminary process will be undertaken in advance of the election of the ordinary but this process will not begin more than six months prior to a vacancy of the See occurring.
- b. In any of the situations contemplated by paragraph 1.4.1.a, the secretaries of Synod and the executive secretary shall, within ten days, send a certificate of vacancy to the metropolitan of the province stating the desire of the diocese to hold an election.
- c. The metropolitan shall strike a committee of people from the Diocese of British Columbia, which shall also include substantial representation from the Ecclesiastical Province of British Columbia and Yukon, outside of the Diocese of British Columbia, to evaluate the viability of the Diocese and make recommendations either to proceed with an episcopal election or recommend an alternate method of episcopal oversight, and such committee shall within forty-five days report its recommendations to the metropolitan.
- d. If the metropolitan decides to proceed with an episcopal election, and the diocesan bishop is still in office, the metropolitan will decide whether some or all of the procedures may begin immediately or must wait until the See is vacant.

Canon 1.4.2 – Summoning the Electoral Synod and Appointment of Electoral Committees

- a. The diocesan council shall, within thirty days of receiving the metropolitan's decision to hold an election, summon an extraordinary session of Synod, to meet at the cathedral city of the diocese in no less than sixty days, nor more than ninety days from the date of such summons, for the purpose of electing a successor to the See.
- b. During the vacancy of the See there shall be no session of Synod for any purpose other than an election.
- c. At the meeting of diocesan council which issues the summons under Canon 1.4.2.a, the chancellor or the chancellor's designate shall convene the "Electoral Nominations Committee", which shall consist of:
 - (1) the chancellor or the chancellor's designate as chair;
 - (2) two lay members of Synod and two clerical members of Synod, chosen by diocesan council; and

- (3) one additional member (lay or ordained) appointed by the metropolitan which member is:
 - (i) a resident of the ecclesiastical province but not of the Diocese of British Columbia, and
 - (ii) a member of General Synod, the Provincial Synod of the Ecclesiastical Province of BC & Yukon, or a diocesan synod within the ecclesiastical province.
- d. If any member of the Nominations Committee consents to be a candidate for the election, he or she must inform the chair forthwith of his or her resignation from the committee. The chair of the Nominations Committee will have the right to appoint a member of Synod to the committee in place of the former member, unless the resigned member was appointed by the metropolitan, in which case the metropolitan will make the replacement appointment.
- e. The primary responsibility of the Nominations Committee is to prepare a list of candidates under the terms set out in Canon 1.4.3, and to solicit, prepare, and distribute information about the candidates for the electors.
- f. A record of the meetings of the Nominations Committee will be kept, but will remain confidential for a period of not less than fifty years.
- g. The registrar will convene an "Electoral Procedures Committee", which shall consist of:
 - (1) the registrar as chair;
 - (2) the lay secretary;
 - (3) the clerical secretary; and
 - (4) the executive secretary.
- h. If any member of the Electoral Procedures Committee consents to be a candidate for the election, he or she must inform the chair forthwith of his or her resignation. The chair of the Electoral Procedures Committee will have the right to appoint a member of Synod to the committee in place of the former member.
- i. The primary responsibility of the Electoral Procedures Committee is to deal with all aspects of the election other than nominations. This includes the preparation of a diocesan profile, which may be delegated to a subcommittee appointed by the Electoral Procedures Committee.
- j. The diocesan council must give its approval to the diocesan profile before it is published.
- k. The work of the Electoral Procedures Committee may begin before that of the nominations committee, at the direction of the metropolitan, so that there may be sufficient time to properly consult and prepare the diocesan profile.

Canon 1.4.3 – Candidates

- a. It shall be in the power of the electoral Synod summoned pursuant to Canon 1.4.2.a to elect to the vacancy any ordained priest of the canonical age of (1) this diocese,

- (2) any other Diocese of the Anglican Church of Canada, or (3) licensed to any church in communion with the same and expressing willingness to swear allegiance to the Crown.
- b. The Nominations Committee shall create a list of candidates in the following two ways:
- (1) It will solicit from any sources inside or outside the diocese that it deems appropriate names of potential suitable candidates. Names received in this manner will be considered and vetted in such manner as the Nominations Committee may decide and at its sole discretion may or may not be added to the list of candidates.
 - (2) The Nominations Committee will add to the list of candidates the name of any person not disqualified under Canon 1.4.3.c. for whom a written nomination has been received by the Nomination Committee no later than 20 days from the date of the summons referred to in paragraph a. of Canon 1.4.2 above, provided the nomination has been supported by at least two lay members of Synod and two clerical members of Synod, and has been consented to in writing by the proposed candidate.
- c. In its deliberations the Nominations Committee may decline to include a name on the list of candidates because he or she:
- (1) will not have achieved the full age of thirty years on the day of the election;
 - (2) is not a Priest in Holy Orders of the Anglican Church of Canada or of some church in full communion therewith;
 - (3) is deficient in learning, training or experience;
 - (4) has either directly or indirectly secured or attempted to secure the Office by an improper means;
 - (5) is guilty of any crime or immorality; or
 - (6) teaches or holds or has within five years previously taught or held anything contrary to the Doctrine or Discipline of the Anglican Church of Canada.
- d. The chancellor shall request within a week of the issuance of the summons that each member of diocesan council suggest in writing the name of at least one potential candidate for the Nominations Committee to consider. This may be done at the meeting of diocesan council which issues the summons, or in any other way the chancellor sees fit. The names of proposed candidates will be collected but not aggregated or published at any meeting, but kept confidential and transmitted to the Nominations Committee.
- e. The Nominations Committee will consider the candidates proposed by diocesan council and, at its discretion, may take such steps as it deems appropriate to determine whether to add any or all of those names to the list of candidates.
- f. The chancellor shall contact the metropolitans of the ecclesiastical provinces in the Anglican Church of Canada and shall invite them each to propose one candidate, after consultation with their provincial house of bishops.

- g. The absence of any member of the Nominations Committee who has been unable to attend all the meetings will not invalidate its report; but the committee shall not sit unless there is a quorum of two-thirds of its membership.
- h. Before issuing the list of candidates the Nominations Committee will confirm that each person on this list gives his or her consent.
- i. The Nominations Committee will issue a list of candidates within thirty days of the issuance of the summons. It may be issued by publication on the diocesan website and through any other means approved by diocesan council.
- j. The Nominations Committee will not disclose whether a candidate was placed on the list of candidates by the Nominations Committee or by a nomination from members of Synod.
- k. The Nominations Committee will ask candidates for a curriculum vitae or resume, and other information at the discretion of the Nominations Committee, and will publish that information for every candidate at the same time, which shall be no more than three weeks after the list is issued.
- l. Candidates may withdraw from the list of candidates at any time up to the casting of the first ballot.

Canon 1.4.4 – Prohibition Against Floor Nominations

There will be no nominations of candidates from the floor.

Canon 1.4.5 – Chair of Electoral Synod

- a. The metropolitan shall preside at the electoral Synod unless the metropolitan requests of the chancellor to be excused, in which case the diocesan council shall request a bishop of the Ecclesiastical Province of British Columbia and Yukon to preside over the electoral Synod.
- b. The chair of the electoral Synod shall be without a vote.

Canon 1.4.6 – Absence of Electors

- a. No election shall be vitiated by the absence of any of the parties summoned, or by the failure of any parish to elect a lay delegate.

Canon 1.4.7 – The Election

- a. On the day and at the place appointed, Holy Communion having been first celebrated, the chair shall call the electoral Synod to order.
- b. The registrar will make a report regarding registration. A quorum for the holding of an extraordinary session for the election of a bishop shall be two thirds of the members of the clergy, and two thirds of the lay representatives to Synod. If a quorum is not present the members present shall adjourn to a day within one week chosen by the chancellor and announced at the time the adjournment is declared,

and posted on the diocesan website. If a quorum is not present at the time and place announced for the adjournment, similar adjournments shall be made and announced in the same manner from time to time, until a quorum is present.

- b. If the required number of members of the electoral Synod has assembled, the chair of the Nominations Committee will make a report on the names of the candidates.
- c. After time for prayer, voting will then commence.
- d. In the election of a bishop, voting shall be by the orders. The members of the clergy and lay members entitled to vote at meetings of Synod shall vote separately by ballot. A majority of the votes in each order in any one ballot shall determine the successful candidate provided that at least two-thirds of the members of the clergy and at least two-thirds of the lay members of Synod entitled to vote are present and vote.
- e. Balloting procedures will be in accordance with any policy and procedures proposed by the Electoral Procedures Committee and approved by diocesan council.
- f. After any ballot a candidate may withdraw by so signifying in writing to the chair. The chair shall announce the withdrawal before the preparation of the next ballot.
- g. Scrutineers shall have a vote.
- h. If there has been no election after the third ballot and there are more than five nominees, then:
 - (1) the number of names appearing on the fourth ballot shall be reduced to those five nominees who on the preceding ballot received the largest number of votes, on the basis of the percentage of the members of the clergy added to the percentage of the lay members who voted for each nominee;
 - (2) for each succeeding ballot after the fourth and until a nominee has been elected or until two names remain, the nominee who received the least number of votes on the immediately preceding ballot counted on the said percentage basis shall not appear; and
 - (3) immediately prior to any ballot on which there remain the names of two nominees, the presiding officer may prescribe that if an election shall not have occurred after a number of ballots then specified by the presiding officer, being not less than two, then the election shall be adjourned for another sitting.

Canon 1.4.8 – Confirmation of the Election by the Provincial House of Bishops

- a. Upon an election being made, confirmation thereof shall be sent by the secretaries of Synod to the metropolitan within seven days. The metropolitan shall in turn notify the other bishops of the Province who, within ten days, shall register with him or her their concurrence or objection. Objection to the election of a bishop may be taken on any of the following grounds:

- (1) that the person elected is not of the full age of thirty years;
- (2) that he or she is not a Priest in Holy Orders of the Anglican Church of Canada or of some church in full communion therewith;
- (3) that he or she is deficient in learning, training or experience;
- (4) that he or she has either directly or indirectly secured or attempted to secure the Office by an improper means;
- (5) that he or she is guilty of any crime or immorality; or
- (6) that he or she teaches or holds or has within five years previously taught or held anything contrary to the Doctrine or Discipline of the Anglican Church of Canada.

The decision of the House of Bishops shall be final.

Canon 1.4.9 – Second Sitting of Electoral Synod after Adjournment or Sustained Objection

- a. In the event (1) an electoral Synod is adjourned pursuant to Canon 1.4.7.i.(3) or (2) the House of Bishops sustains an objection to the election of a bishop pursuant to Canon 1.4.8.a, then diocesan council shall, in consultation with the metropolitan, call a second sitting of the electoral Synod not less than thirty days and not more than ninety days after such adjournment or sustained objection.
- b. At least seven days before the next sitting of the electoral Synod, members and the Nominations Committee may place new names in nomination, following the same procedure in Canon 1.4.3. The list of nominees may not include any candidates from the previous sitting of the electoral Synod, except for the final three candidates from such electoral Synod, but excluding any elected candidate not confirmed by the provincial House of Bishops.

Canon 1.4.10 – Installation

- a. Except for a coadjutor bishop, a newly elected bishop does not assume the powers of the ordinary until ordained a bishop (if not already in episcopal orders) and installed as such by the diocesan officers, according to custom.
- b. A coadjutor bishop assumes full power upon the vacation of the See by the previous diocesan bishop, but a service of installation should follow promptly.

To be considered and if thought fit adopted by Diocesan Council

Proposed Amendment to Regulations under Canon 1

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| Explanatory notes in boxes are not part of the resolution. |
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RESOLVED that **Regulation 1.2.01** and Appendix C to the Canons and Regulations be repealed, and replaced with the following Regulation 1.4.01:

REGULATION 1.4.01 – ELECTION OF BISHOP

1. Registration, Seating of Electors, and Scrutineers

- a. The election shall take place at the cathedral of the diocese if practicable, otherwise in a parish church of the diocese in the cathedral city designated for the purpose by the chair of the electoral synod.
- b. On the day and at the place selected personal registration of delegates will normally commence before the celebration of Holy Communion and be completed prior to the convening of the first session of the electoral Synod.
- c. Upon registration, those entitled to vote will be given an identification badge which they must wear during the entire period of the election. As soon as the names of the members of the clergy and lay representatives entitled to vote shall be ascertained, the list shall be signed by the chair of the electoral Synod. The delegates shall then be seated alphabetically by orders. Following the celebration of Holy Communion all persons who are not duly registered delegates shall withdraw from the election floor and may observe the proceedings from designated areas.
- d. The chair shall appoint scrutineers to take the ballot, as follows:
 - (i) For the clergy vote, two clerical members of Synod and one lay member of Synod.
 - (ii) For the lay vote, two lay members of Synod and one clerical member of Synod.
- e. The list of those entitled to vote shall be handed to the chair and scrutineers, and anyone not on that list shall not be entitled to vote.
- f. These procedures are the responsibility of the Electoral Procedures Committee.

2. Balloting Procedure

- a. This procedure calls for the chancellor and registrar and two lay and two clerical scrutineers, who are all Synod delegates, appointed by the chair.
- b. The following procedures assume that paper ballots are used. They may be printed with the names of the candidates for that ballot, with boxes beside them where an elector may indicate their preference, or the electors may be provided with blank pieces of paper and asked to write the name of their preferred candidate. At the discretion of the chair and upon the advice of the electoral procedures committee,

other means of voting may be used, such as electronic voting, in which case the following procedures will be adapted at the direction of the chair.

- c. At the head of the centre aisle in the cathedral, there shall be one table on each side of the aisle, one for clergy, one for laity.
- d. At the clergy table, the chancellor and one lay scrutineer, and at the lay table, the registrar and one clerical scrutineer.
- e. The chancellor or registrar calls out the names of the delegates, using the delegate checkoff sheets as reference; the names can be called out more or less simultaneously with just enough staggering to avoid actual auditory interference.
- f. The delegate comes forward. The chancellor or registrar checks off the name, and the scrutineer gives one ballot to the delegate.
- g. There are three tables on each side for marking ballots; the delegate goes to one of them and marks the ballot, folds it, takes to a fourth table (one on each side) on which is the ballot box, places the ballot therein and returns up the side aisle to their seat.
- h. There is a scrutineer on each side, who monitors the three balloting tables and the ballot box on that side as well.
- i. When the process is complete, the scrutineers take the ballots into a suitable nearby room for counting.
- j. The chancellor will announce the results of each ballot.

This consolidates the electoral procedures in Regulation 1.2.01 and Appendix C, and makes administrative clarifications and grammatical corrections.

The provisions from Appendix C regarding nominations from the floor have been removed. – see proposed Canon 1.4.4

RESOLVED that **Regulations 1.7.01, 1.7.02, 1.7.03 and 1.7.04** be renumbered **Regulations 1.5.01, 1.5.02, 1.5.03 and 1.5.04** respectively.

This resolution does not address the Canon and Regulations dealing with Regions, Archdeacons and Regional Deans. Those provisions are to be renumbered for editorial consistency.

RESOLVED that the regulations enacted by these resolutions shall come into effect upon the adoption by Synod of the proposed amendments to Canon 1.

Under Canon 8, regulations become operative upon approval of Diocesan Council, but shall be submitted to the next ensuing Synod for ratification. The intention of the preceding resolution is to harmonize the revised canon with revised regulations.

REGULATION 1.2.01A – ELECTION OF BISHOP BY ELECTRONIC MEANS

- a. Where an election of a bishop, bishop coadjutor or bishop suffragan is to take place entirely by electronic means as permitted by Regulation 2.1.05, the provisions of all other regulations to the canons, including Regulation 2.1.05, shall apply except where they conflict with a provision of this regulation, in which case the applicable provision of this regulation shall govern.
- b. The members of the clergy and lay representatives entitled to vote shall register electronically in advance of the commencement of the Synod as instructed by the returning officer.
- c. At or immediately preceding the commencement of the electoral synod, a list of those members entitled to vote shall be compiled by way of an electronic quorum vote, and signed by the presiding officer.
- d. After time for prayer, voting shall commence as directed by the presiding officer.
- e. The returning officer shall advise the presiding officer, chancellor and registrar of the total number of ballots cast and the number of ballots cast for each candidate.
- f. The presiding officer shall instruct the returning officer to display the results of each ballot.

[Regulation 1.2.01A adopted by Diocesan Council June 25, 2020]

REGULATION 1.7.05 – CONDUCT OF REGIONAL CONFERENCES BY ELECTRONIC MEANS

- a. The regional archdeacon may direct that at any regional conference a member may participate by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A member so participating in a meeting is deemed for the purposes of the Canons to be present at the meeting.
- b. The regional archdeacon may direct that any regional conference shall be held entirely by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.
- c. In any regional conference where members participate by electronic means, those provisions of Regulation 2.1.05 that are not in conflict with this Regulation shall apply, with the necessary grammatical and contextual changes.

[Regulation 1.7.05 adopted by Diocesan Council June 25, 2020]

REGULATION 2.1.05 – MEETINGS OF SYNOD BY ELECTRONIC MEANS

- a. Diocesan Council may, with the concurrence of the Bishop, resolve that a meeting of Synod shall be held entirely by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.
- b. In extraordinary circumstances, the Bishop may direct that a member of Synod may participate in a meeting of Synod by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A member of Synod so participating in a meeting is deemed for the purposes of the Canons to be present at the meeting.
- c. In any meeting of Synod where members participate by electronic means, the provisions of Regulations 2.1.01, 2.1.02, 2.1.03 and 2.1.04 continue to apply, unless any provision is in conflict with a provision of this Regulation 2.1.05, in which case the provision of this Regulation shall govern.

Rules of order applying to members participating by electronic means

- d. Unless the presiding officer dispenses with this rule, members shall keep their microphones muted at all times except when called upon by the presiding officer to speak.
- e. Members may indicate to the presiding officer their desire to speak through such electronic means as are made available by the software or other technology in use. Members claiming the right to raise a point of order or privilege may do so.
- f. A member called to order may have his or her connection muted if the presiding officer so directs.
- g. Votes on all motions shall be cast in the manner enabled by the electronic technology in use.

Nominations, Elections and Duties of Scrutineers in Cases of Electronic Voting

- h. Any contractor or volunteer, including but not limited to a software provider and its employees supplying the necessary technology to facilitate electronic voting shall, before commencing to provide services, provide a written undertaking in a form acceptable to the chancellor to abide by the provisions of these regulations that have as their object the preservation of confidentiality and the secrecy of any ballot.
- i. The presiding officer shall appoint a returning officer and a deputy returning officer, who shall not be voting members of Synod, and who shall have the duties and responsibilities set out in this regulation. The returning officer may delegate some or all functions to the provider of software or other electronic technology.

The presiding officer may dispense with the appointment of scrutineers other than the returning officer and deputy returning officer.

- j. The software provider and all of its employees (collectively called the “Election Manager”) shall give the returning officer and deputy the ability to audit and observe all aspects of the voting software in use, including but not limited to the “back end” tools used by the Election Manager to run the election, prepare ballots, call for votes, and tabulate results.
- k. After nominations shall have been declared closed, the returning officer shall cause electronic ballots to be made available using electronic technology engaged for the purpose. The ballot for each position shall show the number of persons to be elected, and shall list the candidates in alphabetical order by surname.
- l. The returning officer and deputy shall take all possible steps to ensure that they have received the electronic votes of all members who had registered to vote, and shall take all reasonable steps to be assured that all members who wish to vote electronically have done so.
- m. The results of each election shall be tabulated by the returning officer and deputy, under supervision of the scrutineers, if any. On completion of the counting, the returning officer shall report the results to the presiding officer, who shall thereupon instruct the returning officer to announce such results.
- n. The returning officer shall maintain an electronic archive of all ballots cast until instructed by the presiding officer to destroy them.
- o. The Election Manager, returning officer and deputy shall take all possible steps to ensure that no person other than themselves know for which candidate each member has voted, such steps to include:
 - (i) causing all electronic ballots to be received by the returning officer and deputy and by no other persons; and
 - (ii) ensuring that the Election Manager, returning officer and deputy, and no other persons, see the electronic ballots, whether in electronic or in any other form.
- p. The Election Manager, returning officer and deputy shall for all time keep confidential the name of each candidate for whom any member has cast his or her ballot, other than information the presiding officer, chancellor or registrar has provided to the voting members of Synod.
- q. At the close of the meeting, the presiding officer shall ask if any voter wishes to challenge the ballot, and, if no challenge is made, shall order the ballots destroyed.
- r. So soon as is possible after the order for the destruction of ballots, the Election Manager, the returning officer, deputy returning officer, chancellor and registrar

shall delete and destroy any and all documents in their control or possession, whether in electronic form or in paper form, which indicate the identity of the candidate in whose favour any member has cast his or her ballot, other than information the presiding officer, chancellor or registrar has provided to the voting members of Synod.

Special Provisions in the event of technical difficulties

- s. In the event the returning officer decides at any time during the voting process that technical difficulties have arisen which interfere with the ability of a member to vote electronically, the returning officer, in consultation with the deputy returning officer, and with the consent of the member in respect of whom technical difficulties have arisen, may designate such means of electronic communication as the returning officer deems appropriate to receive the vote of the member.
- t. In the event technical difficulties arise which in the opinion of the returning officer prevent altogether a member from voting electronically, the returning officer may nevertheless receive the votes of those members who are able to vote electronically.
- u. Technical difficulties with electronic voting on the part of one or more members shall not be grounds for impeaching the validity of any election, provided that valid votes have been received from a number of members comprising a quorum of both orders.
- v. In the event the returning officer determines that technical difficulties prevent an election by electronic means in which the Synod can have confidence, the presiding officer may, with or without consulting with others, adjourn the meeting of the Synod until a date not later than fourteen (14) days thereafter, such date to be fixed by the presiding officer, with all members of Synod to be notified of the date.

[Regulation 2.1.05 adopted by Diocesan Council June 25, 2020]

REGULATION 3.02A – MEETINGS OF DIOCESAN COUNCIL BY ELECTRONIC MEANS

- a. The clerical and lay secretaries may, with the concurrence of the Bishop, direct that any member of the diocesan council may participate in a meeting of the diocesan council by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A member of the diocesan council so participating in a meeting is deemed for the purposes of the Canons to be present at the meeting.
- b. The clerical and lay secretaries may, with the concurrence of the Bishop, direct that a meeting of the diocesan council shall be held entirely by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.
- c. The chair of any committee of the diocesan council may direct that any member of that committee may participate in a meeting by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A member of the committee so participating in a meeting is deemed for the purposes of the Canons to be present at the meeting.
- d. The chair of any committee of the diocesan council may direct that a meeting of that committee shall be held entirely by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.
- e. In any meeting of the diocesan council or of a committee where members participate by electronic means, those provisions of Regulation 2.1.05 that are not in conflict with this Regulation shall apply, with the necessary grammatical and contextual changes.

[Regulation 3.02A adopted by Diocesan Council June 25, 2020]

[The following is added as paragraph (5) to Regulation 3.03.b]:

(5) Where the chair of any committee of the diocesan council considers it necessary, an item may be presented for decision by that committee by e-mail ballot, following the procedures set out in paragraphs (1) to (4) above, with the necessary grammatical and contextual changes.

[Subparagraph (5) added by Diocesan Council June 25, 2020]

REGULATION 6.7.02 – PARISH MEETINGS BY ELECTRONIC MEANS

- a. The incumbent of a parish, or, if there is no incumbent, the churchwardens, may direct that at any annual or special meeting of parishioners, or any meeting of the parish council or a committee thereof, a member may participate by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting. A member so participating in a meeting is deemed for the purposes of the Canons to be present at the meeting.
- b. The incumbent of a parish, or, if there is no incumbent, the churchwardens, may direct that any annual or special meeting of parishioners, or any meeting of the parish council or a committee thereof, shall be held entirely by means of a telephonic, an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.
- c. In any meeting of parishioners, the parish council or a committee thereof where members participate by electronic means, those provisions of Regulation 2.1.05 that are not in conflict with this Regulation shall apply, with the necessary grammatical and contextual changes.

[Regulation 6.7.02 adopted by Diocesan Council June 25, 2020]

To be considered and if thought fit approved by Diocesan Council
for consideration at the next regular session of Synod

Proposed Amendment to Canon 3 and Regulation 3.07

RESOLVED by Diocesan Council that Canon 3 of the canons of the Diocese of British Columbia be amended as follows:

1. By striking “The Camp Columbia Management Team Chair” from clause 3.a.1

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| Removes the Camp Columbia Management Team Chair from the list of <i>ex officio</i> members of Diocesan Council, as the position no longer exists |
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2. By striking clause 3.a.2, and replacing it with:

2. Elected: One clerical and one lay, being members of the Synod, nominated and elected from each region for a term.

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| Clarifies that regional representatives are to be elected by the regions from Synod delegates for that region; reduces the size of Diocesan Council by eliminating the requirement to elect further members of Council from the floor of Synod; removes youth representative as a separate category. |
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| Removing elected youth representatives as a separate category does not preclude any youth (defined in the constitution as a lay delegate between the ages of 16 and 25) from running for office as a conventional candidate. |
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3. By striking subclauses a and b of clause 3.a.3, and replacing clause 3 with:

3. Appointed: At any time between regular sessions of the Synod, the bishop and council may appoint up to three additional members, who shall serve until the next Synod.

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| Reduces number of appointed members to Diocesan Council from five (two clerical, one lay, plus two archdeacons) to three. The three appointments are intended to be used to fill any perceived gaps in representation or areas of expertise among the elected members. |
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4. By striking clause 3.d, and replacing it with:

The council shall meet at least five times per year, or more frequently at the initiative of the bishop or as may be requested by any two members, for the transaction of the ordinary business of Synod and, in particular, to take necessary action upon the reports of the committees of Synod.

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| Reduces the required frequency of Diocesan Council meetings from nine to five, with the ability to call further meetings as required |
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Proposed Amendment to Regulation 3.07

RESOLVED by Diocesan Council that Regulation 3.07 to Canon 3 of the Canons of the Diocese of British Columbia be amended by striking Article i., “Camp Columbia Management Team (CCMT) in its entirety.

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| CCMT no longer exists |
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Amendment to Regulation 3.06

RESOLVED by Diocesan Council that Regulation 3.06 to Canon 3 of the Canons of the Diocese of British Columbia be amended by deleting subparagraphs

- a. ii, iii & iv
- b. iii, iv, v & vi

so the Regulation will read as follows:

The diocesan executive officer serves in the Diocese by supporting and implementing the ministry and mission of both the bishop and the Synod, and any commissions and committees established by them. Without infringing on the rights and duties of the bishop, licensed clergy, parish leadership, and officers of the Synod, the diocesan executive officer:

- a. Is responsible for the implementation of requests from the bishop, and
 - i. acts as executive secretary to the bishop; and
 - ~~ii. assists in the recruitment and deployment of clergy;~~
 - ~~iii. when requested, assists in difficult issues in parishes;~~
 - ~~iv. works with the director of deacons to support the ministry of deacons in the Diocese;~~
 - ii. if appointed, acts as a commissary to the bishop.
- b. Is responsible for ensuring that the decisions of Synod and diocesan council are acted upon, and
 - i. acts as executive secretary of Synod, with responsibility for ensuring that a record of proceedings is made at Synod and diocesan council; and
 - ii. ensures that the acts of Synod and diocesan council are implemented or tracked.
 - ~~iii. chairs the Synod planning committee;~~
 - ~~iv. provides support for the development of human resources policy;~~
 - ~~v. works with the canon pastor for the sexual misconduct policy;~~
 - ~~vi. supervises the work of the diocesan finance officer, diocesan youth ministries coordinator, the manager of Camp Columbia, the editor of the Diocesan Post, the congregational development facilitator, and other diocesan staff that may be hired from time to time.~~
- c. Is responsible for the management of the diocesan office and office staff.

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| Canon 3.h provides that Diocesan Council is to define the duties of the Executive Officer, by regulation. This is an administrative amendment to delete items that are too specific, and better left to be dealt with by way of the Ministry Description for the position. |
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Deletions and additions are indicated by ~~striketrough~~ and underlining.

Article XIV of the Constitution requires diocesan council to appoint an executive secretary to Synod (with the concurrence of the bishop).

To be considered and if thought fit approved by Diocesan Council
for consideration at the next regular session of Synod

Proposed Amendments to Canon 4 and Regulation 4.2.01

RESOLVED by Diocesan Council that Canon 4.1 of the canons of the Diocese of British Columbia be amended as follows:

1. In clause 4.1.a.(1), by striking “The dean” and by replacing “The clerical secretary” and “The lay secretary” with “Either the clerical secretary or the lay secretary”.

Reduces the size of the finance committee by removing two members from the list of *ex officio* members.

2. By striking clause 4.1.a.(2), and re-numbering the remaining clauses accordingly.

3. By striking clause 4.1.a.(3), and replacing it with

Appointed: up to four members, appointed by the bishop, at least two of whom shall be elected members of diocesan council, and up to two of whom need not be members of Synod.

Reduces the size of the finance committee by eliminating members elected by diocesan council, so the committee will comprise four *ex officio* members and four appointed members; retains representation by members of diocesan council, confirms that the other two appointed members need not be members of Synod; removes the mandatory provision that two members be clergy and two lay.

4. By striking clause 4.1.a.(5) [now re-numbered 4.1.a.(4)] and replacing it with

The treasurer is required to be an accountant with current designation (i.e. chartered professional accountant or equivalent).

Clarifies that although the treasurer is required to be an accountant with current designation, it is not mandatory that any other voting committee member have that designation. Updates terminology describing professional accountants. (The finance officer, an executive staff position, also is an accountant with a current professional designation).

1. By striking clause 4.1.e, and replacing it with:

The finance committee shall meet at least five times per year, or more frequently at the initiative of the treasurer or as may be requested by any two members, with at least seven (7) days' notice of meetings.

Reduces the required frequency of finance committee meetings from ten to five, with the ability to call further meetings when required. Reference to teleconference and email meetings removed in light of Regulation 3.02A.

RESOLVED by Diocesan Council that Canon 4.5 of the canons of the Diocese of British Columbia be amended striking clause 4.5.b, and replacing it with:

The treasurer is required to be an accountant with current designation (i.e. chartered professional accountant or equivalent).

Although this provision duplicates clause 4.1.a(5) [now re-numbered (4)], it is retained here with updated wording to reflect current professional designation.

Proposed Amendment to Regulation 4.2.01

RESOLVED by Diocesan Council that Regulation 4.2.01 to Canon 4.2 of the Canons of the Diocese of British Columbia be amended:

in clause 1.b by striking “monthly” and replacing it with “quarterly”; and

in clause 1.d by removing the word “all” before the word “contracts”.

Alters the existing requirement that the committee review monthly financial statements; relieves the committee of the obligation to review trivial or inconsequential contracts

Amendment to Regulation 6.3.05

RESOLVED by Diocesan Council that Regulation 6.3.05 to Canon 6.3 of the Canons of the Diocese of British Columbia be amended by inserting the following as subparagraph b.:

- b. (1) Any capital project with a construction cost in excess of \$250,000 must be managed by an independent owner's representative who must not be a paid professional consultant such as an architect, construction manager or parish manager, but will be either the asset manager or an independent professional advisor approved by the asset manager (developer or project manager, for example).
- (2) Any capital project of \$250,000 or less shall have an independent owner's representative if the diocesan council so directs, and
- (3) The independent owner's representative shall be a paid owner's representative under contract for the project and shall be paid with project funds, as part of the project costs.

And by re-designating the existing subparagraph b. to subparagraph c.

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| <p>The foregoing was adopted as policy by diocesan council at its meeting in June of 2015. By oversight it was not incorporated into Regulation 6.3.05 at that time.</p> |
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Amendments to Regulations 6.7.01 and 6.8.01

RESOLVED by Diocesan Council that Regulation 6.7.01 to Canon 6.7 of the Canons of the Diocese of British Columbia be amended by inserting the following as subsection e:

- e. An elector who is unable to attend a meeting in person may appoint, in writing, another elector to attend and vote on his or her behalf by proxy, provided that no elector may hold more than one proxy at any meeting. A proxy is valid only for the one meeting to which it refers.

RESOLVED by Diocesan Council that Regulation 6.7.01 to Canon 6.7 of the Canons of the Diocese of British Columbia be amended by inserting the following as subsections f, g and h:

- f. In parishes with 200 or fewer electors, the quorum for transacting any business at an annual or special meeting of parishioners shall be:
 - i. the incumbent, or, if the incumbency is vacant or the incumbent is absent for any cause, the priest or deacon in charge, if any,
 - ii. at least one churchwarden or deputy warden, and
 - iii. not less than ten of the electors of the parish, present in person [or by proxy].
- g. In parishes with over 200 electors, the quorum for transacting any business at an annual or special meeting of parishioners shall be:
 - i. the incumbent, or, if the incumbency is vacant or the incumbent is absent for any cause, the priest or deacon in charge, if any,
 - ii. at least one churchwarden or deputy warden, and
 - iii. not less than ten per cent of the electors of the parish, present in person or by proxy.
- h. If a quorum is present at the start of the transaction of business at the meeting, the meeting is validly constituted and remains so, notwithstanding any reduction in the number of attendees during the course of the meeting.

RESOLVED by Diocesan Council that Regulation 6.7.01 to Canon 6.7 of the Canons of the Diocese of British Columbia be amended by inserting the following as subsections i, j and k:

- i. If a quorum is not present within 30 minutes of the time set for the commencement of the meeting, the meeting shall stand adjourned to be resumed at the same time and place seven days following the date originally set. No further notice of the adjournment of the meeting need be given under subsection d.

- j. The electors present at the meeting at which no quorum was present may by simple majority vote to choose a different time and place for the adjournment of the meeting, in which case the notice provisions of subsection d. apply.
- k. The incumbent, or, if the incumbency is vacant or the incumbent is absent for any cause, the priest or deacon in charge, if any, at least one churchwarden or deputy warden, and the electors in attendance at the time and place fixed for a meeting adjourned under subsection i. or j. shall constitute a quorum.

RESOLVED by Diocesan Council that the existing subsections e and f of Regulation 6.7.01 be given new letter designations to follow immediately after such of the foregoing as are adopted.

RESOLVED by Diocesan Council that Regulation 6.8.01.c to Canon 6.8 of the Canons of the Diocese of British Columbia be amended as follows:

- (7) To ensure that all properties ~~belonging to~~ under the stewardship of the parish are in repair and insured; and all premiums and taxes are paid (see Canon 6.6 - Insurance).
- (10) The following books or records are to be kept by the parochial authorities:
 - Register book or books of baptisms, confirmations, banns, marriages and burials;
 - A register of all services that take place in the church, with the names of the officiating ministers, ~~and the offerings received;~~
 - A register of Sunday attendance and attendance at festivals
 - The minutes and resolutions of the vestry meetings and parish council;
 - The parish accounts;
 - The constitution, canons, and regulations of the Diocese, to be retained permanently in the parish, in addition to any other copies required by the incumbent and other officers;
 - An inventory of all church goods and lands.

Deletions and additions are indicated by ~~striketrough~~ and underlining. The register of offerings is no longer necessary, as this information is reported elsewhere for the Parish accounts and for tax reporting.

It has always been standard practice to record Sunday attendance. This provision simply incorporates that provision into the Regulations.

To be considered and if thought fit approved by Diocesan Council
for consideration at the next regular session of Synod

Proposed Amendment to Canon 7.1

RESOLVED by Diocesan Council that Canon 7.1 of the canons of the Diocese of British Columbia be amended by striking clause a.(2) and replacing it with the following:

Appointed:

Four (4) members appointed by the diocesan council of whom at least two shall be lay persons, such members need not be members of Synod, but must have the qualifications required of lay delegates of Synod by Article IV of the constitution of the Synod.

PROVIDED, however, that upon the adoption of the foregoing amendment, no sitting member shall have their

- appointment or,
- in the case of a first term, entitlement to be re-appointed to a second term,

end, but upon the first two members to leave the board either by resignation or by coming to the end of a second term, those positions shall not be filled so as to reduce the number of appointed members in accordance with the foregoing paragraph.

Reduces the appointed members in number from six to four, after allowing for transition in respect of currently sitting members; retains the requirement that at least half of the appointees be lay persons.

This does not alter the list of *ex officio* members, most of whom are nominated by wills establishing some of the trusts administered by the Board.

To be considered and if thought fit approved by Diocesan Council
for consideration at the next regular session of Synod

Proposed Amendment to Canon 10

RESOLVED that **Canon 10** be amended as follows:

- By striking the definition of “Order Cycle” in Section 2, and replacing it with:

“Order Cycle” means the period of time from one installation to another, which is expected to be, but not restricted to, every 2 years.
- By amending Clause (A) of Section 8 to provide that instruments of appointment to the Order shall be signed by the Secretary and Registrar of the Order, rather than by the Bishop, so that Section 8 shall read:

A) Appointments to the Order shall be made by instrument signed by the Secretary and Registrar of the Order and sealed with the Seal of the Order.
- By amending Section 12 to clarify that the second investiture service, if held at the Bishop’s discretion, shall be held in a location in or north of Nanaimo, so that Section 12 shall read:
 - There shall be an investiture service at the conclusion of each Order Cycle at which the Bishop shall invest the new members of the Order or elevate a Member to the rank of Officer. At the Bishop’s discretion there may be two (2) investiture services; one in Victoria and the other in a location in or north of Nanaimo.
- By adding to Section 13 a new Cause (D), reading:

D) upon termination of membership in the Order, as noted in B) or C) above, the regalia of the Order shall be returned to the Bishop. In the case of A) above, the insignia may be retained by the family. Such retention does not grant permission for another to wear the insignia.

Amendments to Regulation 10.1

RESOLVED by Diocesan Council that Regulation 10.1 be amended as follows:

- By adding to Clause 4 of the terms for eligibility of both an Officer and a Member in Section b. the following:

Death of a nominee after the nomination has been accepted by the Council and approved by the Bishop in accordance with Section 7 of Canon 10, but before the investiture of said person, shall not be considered posthumous.

- By inserting the underlined words into Clause 2 of Section c:
 2. Once the window of time for nominations is open (expect it to be within the first two (2) months of a year in which an investiture is to occur) the appropriate nomination form is completed and signed then forwarded to the Bishop's office, attention The Secretary of the Order, by the date published for that current "Order cycle". (usually around April 30th)
Note: Please ensure that the correct form is used for either Officer or Member as they are different. The form may be modified from Order cycle to Order cycle so make sure the current one is used.
- By adding a new Clause 3 to Section c, as follows:
 3. Given there are only 5 Officer Awards in any Order cycle, it is strongly suggested that you DO NOT advise your nominee that you have submitted their name to avoid disappointment. If the nomination is approved by the Bishop the Secretary contacts the individual to seek their approval to proceed.

and by re-numbering the existing Clauses 3, 4 and 5 accordingly.

- By striking Clause 2 of Section d, and replacing it with the following:

The expectation is that there will be one investiture, usually on a Saturday in the fall, close to All Saints, at Christ Church Cathedral. However, the rules of the Order do allow for the Bishop to have two investitures, one at Christ Church Cathedral for the lower Island and another in a location in or north of Nanaimo.

- By striking Section g, “Wearing of the Medal”, and replacing it with the following:

The Regalia

The regalia shall consist of three (3) parts:

1. The neck medallion is to be worn around the neck on the special ribbon it comes with. It is appropriate to wear the medallion at special occasions, in parishes, or at the Diocesan level. Examples of this would be a worship service or event where the Bishop of the Diocese of British Columbia is present, at Synod or Diocesan Services & events and at the investiture of new Officers and Members to the Order.
2. In addition to the medallion the members of the Order are given a small lapel pin that can be worn with everyday dress
3. Letters Patent that attests to the individual's membership and rank in the Order; that is signed by the Secretary and Registrar and bears the seal of the Order

The regalia is given for the exclusive use of the recipient and as such can neither be sold or given away without the express written permission of the Bishop and in upon termination in the Order must be dealt with in accordance with section 13. D of the constitution.

- By striking Section h, “Termination of Membership in the Order”.